

# EMMANUEL UNITED CHURCH 2022

ANNUAL



REPORT

**Rev. Robert H. Matheson, B.A., M.Div.**

**Sunday Worship: 10:30 a.m.**

**Sunday School: 10:30 a.m.**

# Emmanuel United Church

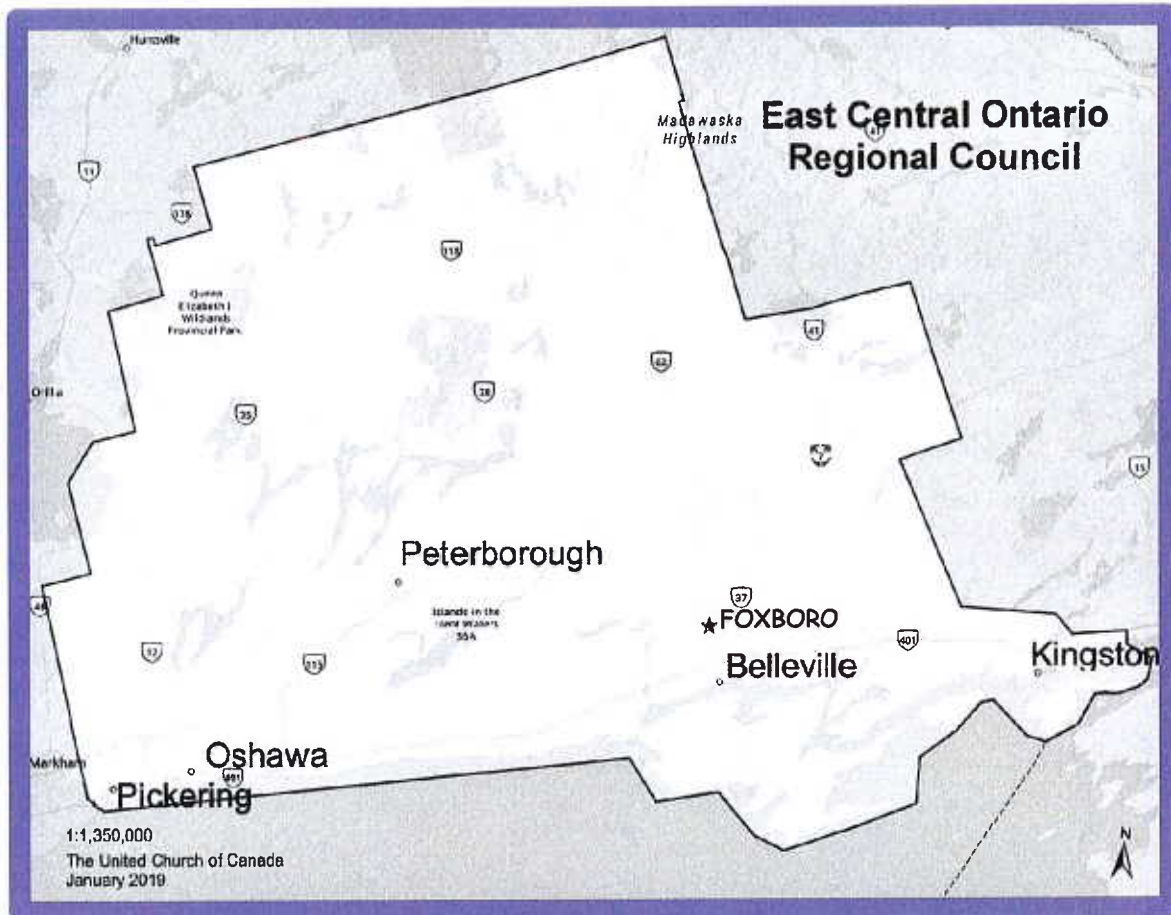
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*As of January 1, 2019 there are no longer presbyteries or conferences in the United Church. The church now consists of the National Church (Denominational Council) and the local churches (Faith Communities). To support churches, the national church has staff assigned to assist 16 regions with such things as pastoral relations and preparation for ministry. Emmanuel United Church in Foxboro is in Region 11 (East Central Ontario): about 436 churches, from Oshawa to Kingston plus the Lindsay - Peterborough area.*

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## Our Mission Statement

We are a congregation that affirms our faith in God, Jesus Christ and the Holy Spirit.

We acknowledge our need for spiritual fulfillment.

As a caring and receptive family, Emmanuel United Church is inspired to support our Church, Community, Country and World through worship, music and sharing of gifts.

## Our Commitment

With God's help, to find happiness, fulfillment, and value as members of Emmanuel United Church we commit ourselves to the following action:

**LEAD** a life centered on the principles of encouragement, honesty, trust-worthiness, growth, and service.

**REMEMBER** what's important in life is caring, sharing, spiritual fulfillment, family and respect.

**REVERE** admirable characteristics in others, such as being committed, dependable, trustworthy, caring and attempt to implement similar characteristics in our own lives.

**RECOGNIZE** our strengths and develop talents as a people who are hardworking, spiritual, trust-worthy and leaders.

**HUMBLE** ourselves by acknowledging that we can be narrow minded, procrastinators, inflexible; and, by constantly striving to transform our weaknesses into strengths.

*Developed in 2003*

Dear friends:

One of the symbols of Easter is the butterfly. A series of books produced by The United Church has the title: Prayers for an Easter People. I am sure I am not alone in the hope this will be our year of Easter – escaping from the COVID19 cocoon which has imprisoned us at times and definitely has discouraged any level of physical contact among close friends and even family members. That is my prayer for 2023.

We have a great deal to celebrate as the result of 2022. The congregations of Emmanuel, Melrose and St. Mark's, Cannifton have spent a lot of time praying and negotiating the future of the Melrose Congregation. The leaders of all three congregations worked diligently at making the Melrose choice to close their congregational building to amalgamate with Emmanuel. Our hearts go out to these folks as they make the transition to adopt Emmanuel, Foxboro as their official House of Worship.

We express thanks to Beverly Dafoe and Deb Brown for their efforts to produce a new photo directory which includes folks from our entire congregation as it is currently constituted.

COVID19 has had a massive impact on the operation of our congregational business – in both the physical and the spiritual aspects of our ministry. During 2022 we held as many Board and congregational meetings as we could in order to address any pressing business coming our way. The most pressing business was to communicate, as far as we were able; the current status of the process of amalgamation with Melrose United Church.

Community outreach projects which include such activities as church sponsored in-house meals have had to be changed to drive-throughs. Our thanks to all who have organized these meals and made them such a smooth-running success. A byproduct of such meals is the experience they have made life less stressful for both the preparers and the servers. I am sure those in vehicles lined up along Yorke Drive while waiting for their meals felt less stress as they did not have to fear too close contact during the various times when COVID19 was spiking.

As you delve more deeply into this Report for 2022, you will note how many of our worshipping community we have lost over the past year. As Chair of the Board, I am most pleased to say our polity structure which includes the Session, Stewards, and Trustees has worked as well as possible during the past year. Regretfully, we received the news of Carol Watson's retirement from the position of Clerk of Session. Our Session continues to seek out new faces to sit at meetings and consult with the resident clergy in the conduct of regular and special services of worship. The Committee of Stewards and our Board of Trustees have both remained very much intact in the conduct of financial and physical structural aspects of caring for the needs of our congregation. It has been really remarkable to see our new arrivals from Melrose considering and taking positions in the operations side of our community of faith.

On a more personal note, I cannot express well-enough as to how truly blessed and thankful I am to be associated with Emmanuel United Church, Foxboro. Too often, we look at ourselves in the mirrors of life and focus on our weaknesses. Please let it be known the congregation of Emmanuel has a very strong pool of spiritual and physical leadership within the rank and file. Again, we will see evidence of this in the way we do community outreach without losing focus on doing ministry with those within our Church Community.

Ongoing blessings to all! Rev. Bob

# SESSION REPORT

## PREPARED BY: Beverly Dafoe, Session Member

The 2022 Session year continued to be a challenge. As required, the Session members kept in contact via e-mails and telephone calls. Carol Watson retired from the role of Clerk of Session. Thankfully, Bev Stewart and Betty DeMille stepped up to provide the sacraments and help Rev. Bob distribute them on Palm Sunday, Maundy Thursday, Father's Day, World Communion Sunday and Advent 1. We would have had communion on Christmas Eve, but that service was cancelled due to bad weather.

### Members of Session

Members	Beverly Dafoe, Betty DeMille, John Emerson, Deb Fortin Brown, Rev. Bob Matheson (Chair), Marg Smith, Bev Stewart, Carol Watson & Curtis Hayes.
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Mid-year, we welcomed a new member to Session, Curtis Hayes. This leaves our active membership at 8 plus Rev. Bob. Many thanks to Beverly Dafoe for her devoted attention to sending out the church news and Rev. Bob's weekly sermons and bulletin notes via e-mail. Thanks also to Deb Brown and Beverly Dafoe for compiling an emergency contact telephone list, which, unfortunately, we had to use to cancel the Christmas Eve Service.

Deb Brown continues to provide beautiful seasonal bulletin covers, especially the ones of the nativity scene in the sanctuary and the outdoor nativity scene, provided by Bill McFarlane. We will probably use the outdoor bulletin cover for the 2022 Annual Report cover.

Michael Faulkner continued as our organist/pianist approximately 2 times a month and provided a beautiful solo each week he played to make the services even more meaningful. He also provided the accompaniment and sang in the musical presentation "The Symbols of Christmas" directed by Carolyn Dafoe. We continue to have "CD Sundays" played by Steve Dafoe and chosen by Beverly Dafoe. These CDs feature many artists – Elvis Presley, Bing Crosby, The Statler Brothers and Carrie Underwood, to name a few.

The UCW organized and led 2 services – May 8, 2022 and June 12, 2022. Many thanks for their ministry.

On April 3rd, 2022 we welcomed the members of Melrose United Church that chose to amalgamate with Emmanuel! It was a welcome sight to see the pews on the left-centre side of the church full again. During the service May 29, 2022, documents were signed by Rev. Bob, James Stewart, Rev. Marg Goodwin and Steve Doidge to complete the amalgamation of the two churches. Welcome, Melrose United Church members in 2022!

Rev. Dr. Charles Hainer remained as our Voluntary Associate Minister.

### Funerals (Deaths) \* denotes member of Emmanuel United Church

Name	Date of Death
Elmer Nix Ogden *	December 28, 2007
Doris Dean *	April 16, 2022
Shirley Ann Stewart *	September 9, 2022
John "Royden" Baker *	September 9, 2022
Margaret "Jean" Donaldson *	October 17, 2022

# SESSION REPORT

**PREPARED BY: Beverly Dafoe, Session Member**

## Acknowledgements for service

Administration & Secretarial	Beverly Dafoe
Ministry and Personnel	Jim Stewart, Stan Dafoe & Lori Gatward
Official Board Chairperson	Rev. Bob Matheson
Official Board Secretary	Beverly Dafoe
Session Chairperson	Rev. Bob Matheson
Acting Co-Clerks of Session	Bev Stewart & Betty DeMille
Treasurer	Jim Stewart
Communications	Deb Fortin Brown & Cheryl Mound
Musician	Michael Faulkner
U C W Contacts	Cheryl Mound & Bev Stewart
Stewards Chairperson	Carolyn Dafoe
Trustees Chairperson	Jim Stewart
Envelope Steward	Cheryl Pallo
ECORC Representative	Cheryl Mound
Pastoral Care Visitor	Marg Smith
Sunday School Teachers	Sarah Bassett & Beth Pitt
Assistant Sunday School Teacher	Neillia Bassett

## Statistics

Membership December 31, 2021	<b>83</b>
Act of Session from Historic Roll—Elmer Nix Ogden	<b>1</b>
Transferred from Melrose United Church May 29, 2022 through amalgamation	<b>87</b>
Confirmation – Renewal of Baptismal Vows	<b>0</b>
Transferred Out	<b>0</b>
Deaths	<b>- 5</b>
Membership December 31, 2022	<b>166</b>



## CHRISTIAN EDUCATION

PREPARED BY: Beverly Dafoe

The Sunday school program at Emmanuel welcomed new teachers, Sarah Bassett & Beth Pitt and Assistant teacher Neillia Bassett in October. Unfortunately, attendance from the children was sporadic, with the threat of COVID causing the parents to keep their children home if their children had any symptoms of COVID to protect the rest of the congregation.

The Sunday school sponsored a little boy from Nicaragua, Vicente Gabriel Nolasco Vilchez and sent him monetary support through Children Believe. Early in 2022, we were notified by Children Believe that Vicente was no longer enrolled in the sponsorship program. Hopefully it's because his family is now financially secure and Vicente no longer needed our assistance.

We were given another child to sponsor – Liam Jesus Cruz Flores, 10 months old from Nicaragua. Liam lives with his mother & father. His father is a casual labourer but his income is unstable and far from adequate to provide for basic needs. Our sponsorship assures that Liam and his family will receive proper medical assistance, clean water, education and skills-training programs.

In March, Children Believe sent us a letter, telling us that our monthly sponsorship rate would increase by \$5 per month, increasing our quarterly payments to \$132.00. Through generous donations from our congregation to the Sunday School account, we were able to continue our support of Liam. The Session & UCW's mandates are to support the Sunday school children and aid them financially if there is not enough money to make our quarterly commitment.

## COMMUNICATIONS REPORT

Respectfully submitted by Deb Fortin Brown

- Helped in the office preparing bulletins and printing up covers for bulletins.
- Took photos of the nativity scenes and printed up special bulletin covers for the December 18<sup>th</sup> service and for the Christmas Eve service.
- Designed the cover of the new photo directory and assisted Beverly Dafoe in scheduling and hosting IPC Canada Photo Services Inc. photo sessions with church members.
- Designed and printed the cover for the 2022 Annual Report.
- Assisted Beverly Dafoe in compiling and producing the 2022 Annual Report.
- Updated names on the memorial board that hangs in the hall of Emmanuel's members that passed in 2022.



## East Central Ontario Regional Council – 2022 Lay Rep Annual Report

The East Central Regional Council, one of 16 regions across Canada, stretches from Oshawa to Brockville and north past Peterborough and Lindsay. This year we have faced the challenge of the loss of our pastoral relations minister, Rev David Timpson, to illness and a recent change in Executive Minister upon the retirement of Rosemary Lambie.

As a region of East Central Ontario United Churches, we have been meeting twice a year online during the pandemic. I attended the 2022 spring online meeting where various forums present programs and report on their year's activities. This is most interesting as by working together with other churches across Eastern Ontario, we respond to Christ's call to followers. Anyone can subscribe to the weekly ECORC newsletter and find out what we are doing as a region of Christian churches. We can also post news about our own events and find out what is happening in other churches. There are many different items each week. Examples from the last newsletter:

- A Long Term Care Network
- The Dixie Shilling memorial Student Bursary
- Guaranteed Livable Income podcast
- Rural Connect (networking by rural churches in our Region)
- Children Youth and Young Adult leaders' newsletter

Other than coordinating the Prayer Shawl ministry for the Region (gathering shawls from across the region and/or preparing shawls for presentation to new and retiring ministers and Regional staff), I have not been active on any of the forums this year; but from past experience can attest that being a lay rep and/or working with a forum or workgroup are most inspiring and spiritually fulfilling. Communities of faith with over 100 members are eligible to elect two lay reps, and is a great way to see part of what it means to be a member of The United Church of Canada.

You can be involved without being elected to a position. Many events are open to all; and any member of any Community of Faith can either be (1) elected to a Ministry team Faith, Nurture and Justice; Covenant Support; Equity; Ministry Through Property) or (2) just join in for long or short-term work on a specific area of interest with a network or forum. Each Ministry Team is linked to Forums open to all. For example, the Formation, Nurture and Justice Team has 11 elected members with links to open Forums: Anti-Racism; Children/Young Adults First Third Ministry; Fair Trade; Truth & Reconciliation/Indigenous Justice and Right Relations; Guaranteed Living Income (e.g., Trenton United Warming Centre). Many churches are moving toward becoming community centres sharing space with other faith groups or community agencies; it is interesting to hear of their experiences.

This year we held our fall regional meeting in person. I was not able to attend but did read the reports and follow-up information. Through ECORC, various grants are possible. For example, St Mark's in Cannifton received a grant to host a hub which serves the area, for example, giving rural churches a way to meet in their own church and join on line for Sunday worship at times when they don't have a minister available. St Matthew's in Belleville received a grant to support their weekly Food Ministry.

There is always something to see, learn or do in service to our church. Am happy to assist anyone in the Emmanuel Community of Faith interested in connecting with the East Central Ontario Regional Council to which we belong.

Yours in Service,  
Cheryl Mound

# BOARD OF TRUSTEES

## 2022 Annual Report

The Trustees for 2022 were: Jim Stewart - chair, Beverly Dafoe - secretary, Ivan Clare, Stan Dafoe, Ralph Murray, Brian Anderson, Alvin Donaldson and Rev. Bob. We worked closely with the Stewards on the items the Trustees were involved with. We met on Wednesday, November 2 everyone was in attendance.

Jim gave a report on the status of the front door repair, and its cost of \$9767.72. Even though it was getting late in the year, the hope was that it was going to be completed by year end.

We've been contacted by Mallory Fire Systems and informed they are getting back into the inspection side of the business and it was decided to give them a try for 2023.

Each Trustee was asked their intentions for 2023. Ivan and Ralph expressed their wish to retire as a Trustee. Everyone else was going to remain on the Committee. We thanked Ivan and Ralph for their involvement over the years.

**Insurance** – The main item on the agenda was the Trustee budget figure for 2023. After explaining input I had from the insurance company and the news of insurance being offered by the United Church of Canada, it was decided to stay with John Harvey and Desjardin Insurance. The budget figure was decided at \$4000.00.

**Monthly inspections**- These have been on a reduced schedule during COVID, but now we are getting back to normal.

**Drinking water** – The drinking water continues to be monitored. Water tests were done in February, April, & November. The test results were all good. Jim Stewart, Beverly and Steve Dafoe are Certified Drinking Water Systems Operators.

**Building issues for 2022**- We had no major building issues this year. Other minor repairs and upkeep are constantly ongoing.

**Respectfully submitted:**

**Jim Stewart, Chairperson**

# MINISTRY AND PERSONNEL

## 2022 Annual Report

The M & P Committee for 2022 was made up Stan Dafoe, Lori Gatward, and Jim Stewart. The position of Chair was filled by Jim. Jim also reported to the Official Board. We met once during the year on, October 26 to discuss the budget for 2023 and to deal with any other issues.

**2023 Budget** – The budget and actual figures for 2022 were reviewed and a proposed budget for 2023 was completed for presenting to the Official Board at the November meeting. The 2023 budget figure is **\$87379** compared to 2022's budget of \$86704. This represents a **\$675 increase** from last year and covers a cost-of-living increase of 3.4 % suggested by the United Church, the difference in cost for an organist and a recommended increase for Beverly.

**Beverly Dafoe** - continues to do a good job as the Office Administrator, and has increased her rate to the amount given her last year. Her work load has returned to near normal pre-covid levels and the Church gets back to normal use. Her invoices have been very minimal and way under budget. Beverly was added as an ADP contact person last year.

**Rev. Bob** – The M & P Committee had a working breakfast at Heather's, we had an opportunity to talk about thing in a very relaxed forum. He is not looking at retirement at this time and quite happy with the support he has from the congregation and committees. He has said he would give us warning if circumstances were to change. It was pointed out that we should be mind full of his health and that of his family members and be prepared to cover for him if the need arises.

**Minister of Music** – The music arrangement with Michael is working quite well. He has been plying two Sundays a month and agreed to Anniversary Sunday and Christmas Eve service. Michael has told Beverly he is available for more Sundays. We have provided enough in the budget to cover several scenarios.

The Committee thanks Rev. Bob, Beverly and all, for their contributions to a very unusual year at Emmanuel United Church.

I would like to thank the Committee members for their involvement this year.

**Respectively submitted:**

**Jim Stewart - Committee reporter**



## Emmanuel United Church Women – 2022 Report

We continue with work in Christian witness, study, fellowship and service. Our 60<sup>th</sup> Anniversary Year was a time to remember our past members and friends and, sadly, a time when we mourned the loss of charter member Jean Donaldson.

2022 was also a year to rejoice in the spirit-boosting involvement of both new members and community friends who joined us for every project we undertook:

- collecting pop tabs, stamps, large printer cartridges, eyeglasses and used-up markers for various charities through our Kente Area UCW
- donating to local charities including Camp Quin-Mo-Lac, Adopt-a-Child, Christmas Sharing for ten families from the Foxboro/Melrose area
- supporting Hospice Quinte with our 2022 major fundraiser: a quilt raffle and a Strawberry Tea which raised \$3151 for the cause
- celebrating the UCW 60<sup>th</sup> with a special service honouring some special people: Jean Donaldson, Lois Morgan, Margaret-Ann Stevenson, Carol Watson who have been most loyal servants over the years
- providing cards during special seasons, at times of need for support or milestone events; providing prayer shawls for church or community members, celebration, transition or need for comfort
- providing flowers for the church entrance planter; and painting stones that will be place in the church rock garden in the spring
- providing Christmas gifts for the minister, office staff, cleaner and music leader
- serving families at funeral receptions and local community groups for luncheons
- operating a meat-pie ministry that is both a major year-round fundraiser and a support for some families whose members appreciate a ready-made meal
- our meetings have been small and in 2022 we paused fellowship gatherings (card parties, wool gatherings, pot-lucks); but have been very pleased to see many attending fair Trade coffee time after Sunday Worship.
- maintaining the kitchen and operating an inspected food handling facility
- sorting and labelling historic photos and storing them in albums for display
- creating UCW brochures to spread the news about ministries and happenings
- conducting a special Lenten project of gratitude jars and M&S donations

One UCW purpose is to maintain links with United Church neighbours. A few of us attended three Kente UCW events this year. We hope that you will choose to attend the East Centra Ontario Regional UCW Annual which we will host April 19, 2023.

It seems people were grateful to be able to be out and about again. Before each of our events, we consulted with Public Health and took steps recommended at that time to reduce the potential health impacts of our gatherings.

We were quite frankly amazed at the success of all our fundraising events. Our Christmas “Catalogue” and bazaar sales were up and it was marvelous to see our experienced bazaar volunteers outnumbered by first-timers.

Many in the church community support our events and allowed us to give \$1500 to M&S and \$27,250 to the church. We are grateful for the spirit of generosity in the Emmanuel Community of Faith.

*Respectfully submitted, Cheryl Mound for Emmanuel UCW*





## COMMITTEE OF STEWARDS REPORT

Respectfully submitted by: Carolyn Dafoe and the Committee of Stewards

This year was another very interesting year. The coronavirus (covid 19) closed our church in January and we amalgamated with Melrose United Church. This made a large difference in our income. When Melrose U.C. sold their property and church, we received \$180,085.47 from the sale. ( We can only use 5% of this per year for operating expenses.) We have invested this money in GIC's for now. It costs about \$12,000 a month to keep the church operating. The offerings have covered almost half of the money required in past years. This year the government stepped in with a wage subsidy of \$9838.08 to help us out during the pandemic. Each year our budget shows a short fall. (The use of \$48,372 from investments was budgeted to cover this in 2022.) However, we used only \$1466.82 of these investments to help cover our costs, thanks, mostly, to UCW fundraising of \$27,250, government assistance and Melrose members joining us.

There is a "Bequest Plaque" that hangs at the back of the sanctuary. This plaque lists names of past members and their spouses who have left money to the church in their wills. We would like to encourage members to do this, and to become PAR donors also, to help offset bills that occur during the pandemic and holidays. (This is a monthly donation that comes directly from your bank account.)

In 2022, the only large expense was the re-furbishing of the front doors of the sanctuary. We saved money because the custodian and secretary reduced their hours for most of the year due to inactivity at the church due to covid.

The Stewards would like to particularly thank the United Church Women who continued to do fund-raising in our church. We would like to extend extra thankyou's to Cheryl Mound, Bev Stewart and Beverly Dafoe. We would also like to thank Jim Stewart for the countless hours he puts in on our church finances and subsidies. We would also like to take this time to thank Ed Pallo for up-dating our website and to Steve Dafoe for all his custodial duties. Lastly, we thank our own committee members. They are Jim Stewart (church treasurer), Cheryl Pallo (envelope steward), Carolyn Dafoe (chair), Steve Dafoe, Brian Anderson, Donna Kennedy (secretary), Colleen Murray, Janis Bradshaw-Ethier and Murney Bradshaw for their decision making and maintenance. We are very happy to welcome Bill McFarlane to our committee this year.

As always, we look forward in the years ahead to continued stewardship and service for the life and work of Emmanuel United Church.



# ENVELOPE STEWARD

Prepared by: Cheryl Pallo

The year 2022 saw total Sunday Offerings increase by \$7,935 from 2021. As Covid restrictions began to ease in late winter, we were able to have in-person worship more regularly as well as welcoming several new members to the congregation from our amalgamation with Melrose.

Of the 58 issued Envelope/PAR numbers in 2022, 52 contributed; up from 46 who contributed in 2021.

Of those 52 Envelope/Par contributors, the proportion shifted slightly in the categories of contributions.

<u>2021</u>		<u>2022</u>	
35%	gave from \$1 to \$500	35%	
30%	gave from \$501 to \$1000	37%	
13%	gave from \$1001 to \$1500	13%	
22%	gave over \$1500	15%	

There were 2 fewer PAR contributors this year. PAR is a service to members who prefer monthly bank debits for offerings and to help the church and its members avoid large fluctuations in contributions.

	2021 Assigned Envelopes	2021 Visitor Envelopes	2021 Loose Collection	2021 Total	2022 Assigned Envelopes	2022 Visitor Envelopes	2022 Loose Collection	2022 Total
Sunday Offerings	39,692.00	1880.00	95.00	41,667.00	42,959.50	3,990.00	242.50	47,192.00
Gifts in Kind	792.69	0.00	0.00	792.69	482.10	0.00	0.00	482.10
Anniversary	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Donation	0.00	0.00	0.00	0.00	1,790.00	1,050.00	40.00	2,880.00
White Gift	480.00	0.00	20.00	500.00	270.00	50.00	20.00	340.00
Total	\$40,964.69	\$1,880.00	\$115.00	\$42,959.69	\$45,501.60	\$5090.00	\$302.50	\$50,894.10

Thanks to all of those who have consistently supported their community church throughout the year. We hope that in 2023 we can increase participation in and support for our faith community.

Respectfully submitted,

*Cheryl Pallo*

Envelope Steward

# Treasurer's Report

PREPARED BY: Jim Stewart ~ As submitted.

## General Operating Account - 2022

<b>INCOME</b>		<b>EXPENSES</b>	
Beef Supper	3,117.41	<b>Administrative Costs</b>	
<b>Sub-total</b>	<b>3,117.41</b>	Computer Supplies	
<b>Envelope Steward</b>		Manuals/Directories	
Anniversary		Misc. Office Supplies	100.00
Env. & PAR Givings	47,053.50	Paper	72.99
Loose Collection	138.50	Photocopier	118.64
White Gift	340.00	Postage	97.82
Gifts in Kind	482.10	Night Deposit Bag	
Fix the Doors	2,880.00	Safety Deposit Box	
<b>Sub-total</b>	<b>50,894.10</b>	Stationery	
<b>Fundraisers &amp; Donations</b>		Bank Service Charges	25.00
Donations in Memory	2,659.40	<b>Sub-total</b>	<b>414.45</b>
Fundraisers- auct., etc.,	2,502.00	<b>Board</b>	
<b>Sub-total</b>	<b>5,161.40</b>	Presbytery Dues	3,127.00
<b>HST Rebate</b>	<b>1,294.59</b>	Presbytery Rep. Exp.	
<b>Investments</b>		Communications	
GIC Interest Income	8,951.23	<b>Sub-total</b>	<b>3,127.00</b>
<b>Sub-total</b>	<b>8,951.23</b>	<b>Stewards</b>	
<b>Other Income</b>		<u>Occupancy Costs</u>	
Government wage sub.	9,838.08	Custodial Services	1,180.00
Melrose Amalgamation	85.47	Custodial Supplies	39.99
<b>Sub-total</b>	<b>9,923.55</b>	Custodial Equipment	
<b>Rental Income</b>		Snow Removal	3,699.00
Foxboro Fr. Grp.	1,660.00	Natural Gas	2,762.51
Quinte Twirlers	75.00	Hydro	2,190.82
Other	395.00	Telephone	672.82
<b>Sub-total</b>	<b>2,130.00</b>	Internet Provider	278.10
<b>Support Groups</b>		Misc.	
U.C.W.	27,250.00	Water & Testing	76.50
<b>Sub-total</b>	<b>27,250.00</b>	GIC Purchase	15,000.00
<b>Transfers - From EUC Fund</b>		<u>Maintenance</u>	
Investment Redeemed	1,466.82	Maintenance - Church	1,151.00
<b>Sub-total</b>	<b>1,466.82</b>	Yard Maintenance	339.99
<b>Income</b>	<b>110,189.10</b>	<u>Fundraising Expense</u>	
<b>TOTAL INCOME*</b>	<b>110,189.10</b>	Beef supper/cheese	3,113.79
		Collection Envelopes	223.24
		PAR Costs	105.06
		<u>HST</u>	
		HST @ 5%	612.61
		HST @ 8%	1,275.97
		<u>Equipment</u>	
		Office / Kitchen	
		Safety	
		<b>Sub-total</b>	<b>32,721.40</b>
		<b>M &amp; P</b>	
		Minister - Book & Ed	1,493.04
		Minister - C.P.P.	
		Minister - E.I.	1,333.82
		Minister - Home Phone	840.00
		Minister - Pension	
		Minister - Salary	65,520.00
		Minister - Travel	3,300.00
		Minister - U.C. Ins. Plan	
		Minister - Payroll Fee	303.56
		Minister - Pres. Exp.	
		Pulpit Supply	
		Pulpit Supply - Travel	
		Minister of Music	3,450.00
		Pianist	
		Office Administrator	3,197.00
		Stipend - Env. Steward	100.00
		Stipend - Treasurer	400.00
		<b>Sub-total</b>	<b>79,937.42</b>
		<b>Session</b>	
		Worship Supplies	
		Member Picture Board	90.00
		Certificates	
		Worship Res.	
		Misc. - Candles/Observer, )	
		Sunday School sponsor.	
		Guest Speaker/ Music	200.00
		<b>Sub-total</b>	<b>290.00</b>
		<b>Special Donations</b>	
		Three Oaks	300.00
		<b>Sub-total</b>	<b>300.00</b>
		<b>Trustees</b>	
		Board / Property Ins.	3,701.16
		Parking lot	
		<b>Sub-total</b>	<b>3,701.16</b>
		<b>EXPENSES</b>	<b>120,491.43</b>
		<b>TOTAL EXPENSES*</b>	<b>120,491.43</b>
		<b>OPENING BALANCE</b> - January 1, 2022	<b>42,886.73</b>
		<b>SURPLUS / SHORTFALL</b>	<b>-10,302.33</b>
		<b>CLOSING BALANCE</b> (adjusted for outstanding cheques/deposits)	<b>32,584.40</b>

# TREASURER'S REPORT Cont'd.

Prepared By - Jim Stewart

: As Submitted

Emmanuel United Church Fund -2022

BALANCE - Jan. 01,2022

**\$244,128.65**

**INCOME**

Memorial Donations:

January		
February		
March		
April		
May		
June		
July		
August		
September		
October	1,003.29	
November		
December	15,000.00	
<b>Sub-Total</b>	16,003.29	<b>16,003.29</b>

Fund Gains:

Interest - Reinvested GIC's 25.01

**TOTAL INCOME** **16,028.30**

**EXPENSES**

BNS Investment Redeemed 1,433.22

BSCU Investment Redeemed

Transfer to Operating Account 83.92

Approved Memorial Expenditures

**TOTAL EXPENSES** **1,517.14** **\$14,511.16**

**Shortfall/Surplus**

Emmanuel United Church Fund Balance \*

**\$258,639.81**

\* Balance consists of:

QFCU #498097-203	5,067.94
#498097-10 Share Plan - 10	15.00
QFCU Term Deposit # 00416	40,022.47
QFCU Term Deposit # 00418	25,000.00
QFCU Term Deposit #00419	25,000.00
QFCU Term Deposit #00420	16,800.00
QFCU Term Deposit #00421	15,000.00
QFCU Term Deposit #00422	10,000.00
QFCU Term Deposit #00423	31,000.00
QFCU Term Deposit #00425	15,000.00
Scotiabank BNS #1XCMXF	70,000.00
Scotiabank BNS #1DM\$HR	5,734.40
<b>EUC Fund Balance- December 31,2 ,2022</b>	<b>\$ 258,639.81</b>



# FINANCIAL REVIEWER'S REPORT

**PREPARED BY: Brian and Darlene Anderson**

To the Congregation of Emmanuel United Church

We conducted a review of the financial records of the Emmanuel United Church, both receipts and expenditures. This review acts as a double check on the records and ensures that all financial transactions have been properly recorded and the financial position of the Church has been properly reported. Our review of the finances involved comparison of ledger entries, bank statement entries, deposit slips and documentation of assets for the following (see next page for details of assets):

- General Account
- Emmanuel United Church Fund
- Mission & Service Fund

We reviewed the methods of counting and recording offerings and donations. Donations were reviewed only back to envelope numbers. The Envelope Steward prepares statements quarterly and receipts within a month of the end of the taxation year.

We reviewed the method of recording and receipting of Memorial donations. Our office administrator mails a receipt along with a letter of acknowledgement as soon as possible after donations are received.


Records of the treasurer were well organized, with clear annotations to explain entries. It was a straightforward process to compare invoices and computer ledger reports with monthly bank statements which include cancelled cheques.


In our opinion, the statement reviewed accurately reflects the financial position of Emmanuel United Church as of December 31, 2022

We would like to acknowledge the major contribution of time and service of all persons involved in the financial matters pertaining to Emmanuel United Church. Thank you to all for your assistance in preparation of material for us.

Respectfully submitted,

  
Brian Anderson

  
Darlene Anderson

  
Date

# FINANCIAL REVIEWER'S REPORT, cont'd

Verified By: Ralph Murray & Brian Anderson

## 1. Asset Summary      Opening Balance      Closing Balance

<b>Operating Fund:</b>		
Chequing Account	42,866.73	32,564.40
<b>Emmanuel United Church Fund:</b>		
Memorial Account/Deposits (16A + TD3)		0.00
Investments		258,638.53
<b>TOTAL</b>	<b>0.00</b>	<b>258,638.53</b>

## 2. Asset Locations

GIC/Deposit #	QuinteFist C.U.	Scotiabank	TOTAL
<b>Operating Fund:</b>			
Account 00498097-01	32,564.40	0	32,564.40

*\*adjusted for outstanding cheques/deposits and including \$50 petty cash (Benevolent Fund)*

<b>Emmanuel U. C. Fund:</b>			
A Account # 203	5,067.94		
Shares Account	15.00		
Term Deposit #00416	40,022.47		
Term Deposit #00418	25,000.00		
Term Deposit #00419	25,000.00		
Term Deposit #00420	16,800.00		
Term Deposit #00421	15,000.00		
Term Deposit #00422	10,000.00		
Term Deposit #00423	31,000.00		
Term Deposit #00425	15,000.00		
Scotiabank BNS #1XCMXF		70,000.00	
Scotiabank BNS #1DM4HR		5,734.40	
<b>Subtotal</b>	<b>182,905.41</b>	<b>75,734.40</b>	<b>258,639.81</b>

## 3. Designated Funds

		0.00
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### Amalgamation Funds

QuinteFirst 2 yr. GIC #00424	100,000.00		
Scotiabank 2 yr. GIC #1ZVYSF		80,000.00	
	<b>100,000.00</b>	<b>80,000.00</b>	<b>180,000.00</b>

## 4. Mission & Service Fund

BSCU 0498097 - Plan 24 1301	0.00		0.00
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**Totals Per Bank/Credit Union:**      315,469.81      155,734.40      471,204.21

**PREPARED BY: Beverly Dafoe**

Through our M&S donations we live out our responsibility to our National Church mission and to Emmanuel's mission statement to act "as a caring and receptive family" to "support our Church, Community, Country and World." The United Church Mission & Service philosophy is to give people a 'hand up', not a 'hand out.' Working with partners, our M&S fund ensures that projects are accountable without incurring large administration costs. The M&S branch of the United Church of Canada is one charity where almost all of the dollars donated actually go to the projects.

Information about M&S projects can be found on our Church bulletin board, in the Broadview Magazine, on the United Church website and in pamphlets located on our Information Centre and at the back of the sanctuary.

	Covenant			Actual		
	UCW	Congregation	Total	UCW	Congregation	Total
2014	1,500	7,000	8,500	1,500	7,180.00	8,680.09
2015	1,500	7,000	8,500	1,500	7,288.99*	8,788.99
2016	1,500	7,000	8,500	1,500	7,027.21*	8,527.21
2017	1,500	7,000	8,500	1,500	7,000.47 *	8,500.47
2018	1,500	6,500	8,000	1,500	6,544.55 *	8,044.55
2019	1,500	6,000	7,500	1,500	6,008.48 *	7,508.48
2020	1,500	6,000	7,500	1,500	6,001.09 *	7,501.09
2021	1,500	No Covenant made		1,500	7,398.00 *	8,898.00
<b>2022</b>	<b>1,500</b>	<b>5,000</b>	<b>6,500</b>	<b>1,500</b>	<b>7,990.30 *</b>	<b>9,490.30</b>

\* figures include bank interest

At our Annual Meeting February 13, 2022 we made a covenant with the United Church of Canada to send them \$5,000 for M&S projects. Attendance at church began to increase, although we kept the protocols of hand sanitizing and masking in place for much of the year. With many from the congregation of Melrose United Church joining us in April, 2022, attendance and giving to M&S increased.

Many thanks to Cheryl Mound who provided us with Lenten calendars and other projects throughout the year to raise money for M&S.

Through very generous giving, we were able to forward \$7990.30 to the National Office for Mission and Service in 2022, surpassing our goal by \$2,990.30! As usual, the United Church Women continued to meet their committed goal of \$1,500.

The United Church of Canada's web-site states: "Your gifts to Mission and Service transform and save lives, inspire people to live with meaning and purpose and help build a better world." Isn't that what we should be aspiring to do?



# OUTREACH SUPPORT SUMMARY

PREPARED BY: Jim Stewart

## *Reaching Out Together*

We have as a congregation reached out to others in a number of ways. Most of our contributions are reported by groups (Sunday school, UCW), elsewhere in this annual report. Yet, it is worthwhile to list all the contributions on one page and reflect on what we all do. It is clear that our congregation, committees and groups, working together, can and do make a difference

### **In 2022 the list includes:**

	<b>Approximately</b>
Mission & Service Fund	9490.30
Three Oaks Foundation	300.00
Children's Believe Fund of Canada	543.00
Adopt-a-Child	100.00
Christmas Sharing	1143.14
Roll Call – Foodgrains Canada & Women for Change Zambia 25	50.00
Quinte Hospice	3151.00
Camp Quin-Mo-lac	120.00
Fellowship Gatherings	40.00
Community Outreach	208.57

### **Total**

**\$ 15145.71**

The above list is approximate and may not be complete, but represents the majority of outreach activities this year. In addition to the above, many members volunteer for other organizations, monthly food collections to Gleaner's and items to other non-profit organizations. Food is provided to local families in need and turkey pies are given to people who perhaps need a break from cooking, when time and energy is needed to care for family members.

Respectfully submitted  
Jim Stewart, Treasurer

## **Prayer Shawl Ministry: 2022 Annual Report**

Submitted by Cheryl Mound for Emmanuel UCW

Emmanuel UC carries out a Prayer Shawl Ministry. "Shawls" are given at times of celebration, life change or need for support, to send a message of God's love. They are meant for anyone in our church family or wider community; e.g., people moving away, coming into our community, entering nursing homes, facing medical challenges, grieving, heading to college, giving birth, getting married, starting a new job, graduating.

They come in many forms: shawls, scarves, lap rugs, stoles, baby blankets...all sizes, shapes and styles for young and old, male or female. Pocket prayer shawls (a few inches square), are for people to keep nearby as reminders of God's love and our friendship. For baptisms, we create a small crocheted square with the pattern of a cross.

Shawls are blessed during a Sunday Worship service and the following message is attached to the shawl: *Prayer of Blessing - May God's grace be upon this shawl... warming, comforting, enfolding and embracing. May the one who receives this shawl be wrapped in love. Amen.*

We thank Ann Casselman, Donna Kennedy, Cheryl Mound and Marion Coulter for creating shawls. Since we started in the Spring of 2018, we have given about 90 shawls. In 2022, we gave about one shawl a month. Another example of Emmanuel's mission to "support our Church, Community, Country and World through worship, music and sharing of gifts.

# Proposed 2023 Budget

Prepared by: Committee of Stewards

	2022 Budget	2022 Actual As of Dec. 31/22	2023 Budget
<b><u>INCOME</u></b>			
<b>Offerings</b>			
Sunday Regular Offerings	50,000	49,934	55,000
Anniversary	1,000		1,000
Donations/ Gifts in Kind	500	482	500
White Gift	-	340	
Loose	250	139	250
<b>Investment Income</b>	2,000	8,951	6,000
<b>Rental Income</b>			
Foxboro Friendship Group	1,000	1,660	2,160
Other		470	
<b>Support Groups</b>			
United Church Women	5,000	27,250	10,000
Additional Group Contributions	4,000		5,000
Montrose Amalgamation		85	
<b>Other Income</b>			
Government Subsidies	-	9,838	
<b>Stewards - Beef Dinner</b>	1,200	3,117	2,000
Fundraisers - Cheese sales	2,000	2,502	2,000
Donations- Memorials Gen.		2,659	
HST	1,250	1,295	2,100
Transfers (Memorial)			
<b>TOTAL INCOME</b>	<b>68,200</b>	<b>108,723</b>	<b>86,010</b>
<b>EXPENSES</b>			
Official Board	3,625	3,127	3,350
Administrative costs	855	414	855
Stewards	20,940	32,721	23,795
Trustees	3,613	3,701	4,000
Session	835	290	835
Ministry & Personnel	86,704	79,937	87,379
Spec. Donations- Three oaks, etc		300	
<b>TOTAL EXPENSES</b>	<b>116,572</b>	<b>120,491</b>	<b>120,214</b>
<i>Surplus/ Shortfall</i>	<i>-48,372</i>	<i>-11,769</i>	<i>-34,204</i>

<b>Spending of Investments</b>	- 48,372	- 1,467	- 34,204
(*Amount To Be Cashed In)	<b>New Shortfall/Surplus:</b>		

\* Spending of Investments is the amount that will have to be withdrawn from our investments in order to cover all estimated expenses in 2023

**PROPOSED OFFICERS  
EMMANUEL UNITED CHURCH – 2023**

<p><b>MINISTER:</b> Rev. Robert H. Matheson, B.A., M. Div. (ex-officio member of all committees except Ministry and Personnel)</p> <p><b>VOLUNTARY ASSOCIATE MINISTER:</b> Rev. Dr. Charles Hainer, B.A., M. Div., D. Min.</p> <p><b>OFFICIAL BOARD:</b> Chairperson - Rev. Robert Matheson, B.A., M. Div Secretary - Beverly Dafoe</p>		
<p><b>SESSION</b> Deb Brown Beverly Dafoe Betty DeMille—Co-clerk of Session John Emerson Marg Smith Bev Stewart—Co-clerk of Session Carol Watson <b>Curtis Hayes</b></p>	<p><b>STEWARDS</b> Brian Anderson Janis Bradshaw-Ethier Murney Bradshaw Carolyn Dafoe – Chairperson Steven Dafoe Donna Kennedy – Secretary &amp; UCW Rep Colleen Murray Cheryl Pallo – Envelope Steward Jim Stewart – Treasurer <b>Bill McFarlane</b></p>	<p><b>TRUSTEES</b> Brian Anderson Ivan Clare Beverly Dafoe – Secretary Stan Dafoe Alvin Donaldson Ralph Murray Jim Stewart – Chairperson <b>Steve Doidge</b> <b>Bill McFarlane</b></p>
<p><b>UNITED CHURCH WOMEN</b> <b>BOARD REP &amp; CONTACT—</b> Beverley Stewart  <b>ECORC REGIONAL REP</b> Cheryl Mound  <b>SUNDAY SCHOOL TEACHERS</b> <b>Sarah Bassett</b> <b>Beth Pitt</b> Assistant: <b>Neillia Bassett</b></p>	<p><b>MISSION &amp; SERVICE</b> <b>M &amp; S TREASURER –</b> Beverly Dafoe / Jim Stewart  <b>COMMUNICATIONS SUPPORT-</b> Deb Brown Cheryl Mound  <b>PASTORAL CARE REP –</b> Marg Smith</p>	<p><b>MINISTRY &amp; PERSONNEL</b> <i>(Appointments to be confirmed by the Official Board)</i>  Stan Dafoe Lori Gatward Jim Stewart</p>

**NOTE: All positions are for a one-year term with the option to renew annually.**



EMMANUEL UNITED CHURCH  
Annual Meeting February 12, 2023  
AGENDA

- 1 Call to Order Rev. Bob Matheson
- 2 Opening Prayer Rev. Bob Matheson
- 3 Welcome
- 4 Memorials - Members and Adherents (\*denotes member of Emmanuel United Church)  
**God's finger touched them and they slept.**  
..adapted from Alfred Tennyson

*Elmer Nix Ogden \* - December 28, 2007*

*Doris Dean \* - April 16, 2022*

*Shirley Ann Stewart \* - September 9, 2022*

*John "Royden" Baker \* - September 9, 2022*

*Margaret "Jean" Donaldson \* - October 17, 2022*

***We record their names in Gratitude to God for what He has enabled them to do***

***We mourn the loss of their commitment and contribution to Emmanuel United Church and  
praise God for a life well lived.***

- 5 Business Motions:
  - a) Appointment of meeting Chairperson and Secretary.
  - b) Motion that all present from Emmanuel's congregation have voting privileges.
  - c) Motion to Adopt the Agenda - pages 22 and 23
  - d) Report of the Financial Reviewers – pages 16 – 17  
Motion to accept the Financial Reviewers' Report for 2022  
Motion to Appoint the Financial Reviewers' for the year 2023
  - e) Review and Motion to accept the 2022 Financial Statement – page 14
  - f) Review and Motion to adopt the 2023 Financial Budget – page 20
  - g) Review of Reports included in the Annual Report. Explanations or Questions related to the reports.  
Motion to Accept the Reports as printed/corrected in the 2022 Annual Report
- 6 Mission & Service Covenant

7 Nominations for the various Committees or Offices

- Chair of the Official Board appointment:
- Stewards: Bill McFarlane
- Session: Curtis Hayes
- Trustees: Bill McFarlane and Steve Doidge
- Sunday School Teachers: Sarah Bassett and Beth Pitt
- Assistant Sunday School Teacher: Neillia Bassett
- As received from the floor
- Motion: that the Official Board be allowed to appoint additional members to all committees

8 Motion to Appoint our “Voluntary Associate Minister”

- **Rev. Dr. Charles Hainer**

9 Recognition of those leaving positions of service

- **Ivan Clare** – Trustee - 2022
- **Ralph Murray** – Trustee - 2022

10 New Business

11 Next Official Board Meeting – suggested date

12 Motion to adjourn

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Secretary, Beverly Dafoe  
Rev. Bob Matheson

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Chairperson, Rev. Bob Matheson

**OFFICERS OF  
EMMANUEL UNITED CHURCH  
2023**

**MINISTER**

Rev. Robert H. Matheson, B.A., M. Div. – 613-968-8493

(EX-OFFICIO MEMBER OF ALL COMMITTEES EXCEPT MINISTRY AND PERSONNEL)

**VOLUNTARY ASSOCIATE MINISTER**

Rev. Dr. Charles Hainer, B.A., M. Div., D. Min. – 613-968-2288

**MUSICIAN**

Michael Faulkner – 613-391-1541

**SUPPORT**

Beverly Dafoe Office Administrator – 613-962-3791

**OFFICIAL BOARD**

Rev. Bob Matheson – 613-968-8493	(Chairperson)
Beverly Dafoe – 613-921-3370	(Recording Secretary)

**MINISTRY AND PERSONNEL COMMITTEE**

Stan Dafoe	613-921-5270	C
Lori Gatward		
C Jim Stewart	613-969-1312	

**SESSION**

Rev. Bob Matheson	
Deb Brown	
Beverly Dafoe	613-398-6896
Betty DeMille	613-967-5690
John Emerson	613-395-5161
Marg Smith	613-968-4938
Beverly Stewart	613-969-1312
Carol Watson	613-969-1482
<b>Curtis Hayes</b>	<b>613-438-1335</b>

**BOARD OF TRUSTEES**

Rev. Bob Matheson		A/C
Brian Anderson	613-477-2050	
S Beverly Dafoe	613-921-3370	A/C
Stan Dafoe	613-921-5270	
Alvin Donaldson	613-961-1828	
C Jim Stewart	613-969-1312	
<b>Steve Doidge</b>	<b>613-969-4414</b>	
<b>Bill McFarlane</b>	<b>613-813-4932</b>	

**COMMITTEE OF STEWARDS**

Brian Anderson	613-477-2050
Janis Bradshaw-Ethier	613-921-4600
Murney Bradshaw	613-967-1710
C Carolyn Dafoe	<del>613-968-4820</del>
Steve Dafoe	613-921-3370
S Donna Kennedy	613-477-2338
Colleen Murray	613-398-6183
E/S Cheryl Pallo	613-962-1094
T Jim Stewart	613-969-1312
<b>Bill McFarlane</b>	<b>613-813-4932</b>

**MISSION & SERVICE**

Treasurer: Beverly Dafoe	613-921-3370
Jim Stewart	613-969-1312

**UNITED CHURCH WOMEN**

Board Rep: Beverley Stewart	613-969-1312
Contact/Treas: Cheryl Mound	613-395-0914

**PASTORAL CARE REP**

Marg Smith	613-968-4938
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**SUNDAY SCHOOL TEACHERS**

Sarah Bassett	613-243-4274
Beth Pitt	613-966-8517
Neillia Bassett – Assistant	613-243-4274

**ECORC REP**

Cheryl Mound	613-395-0914
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**COMMUNICATIONS**

Deb Fortin Brown	
Cheryl Mound	613-395-0914

C – Chairperson    A/C – Acting Clerk of Session    E/S – Envelope Steward    S – Secretary    T – Treasurer