

**EMMANUEL
UNITED
CHURCH**

**ANNUAL
REPORT
2016**

Rev. Robert H. Matheson, B.A., M.Div.

Sunday Worship: 10:30 a.m.

Sunday School: 10:30 a.m.

Emmanuel United Church

458 Ashley St

PO Box 37

Foxboro, Ontario k0k 2b0

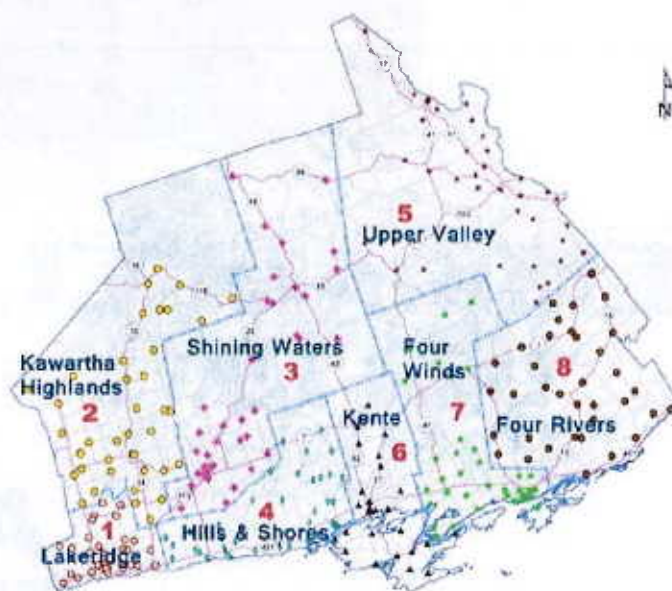
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www.foxborounitedchurch.ca/emmanuel

Bay of Quinte Conference - Presbyteries

1. Cakeridge
2. Kawartha Highlands
3. Shining Waters
4. Hills & Shores
5. Upper Valley
6. Kente
7. Four Winds
8. Four Rivers



Kente Presbytery

Bloomfield

Bridge Street

Carrying Place

College Hill

Consecon

Cressy

Eastminster

Emmanuel

Glenora

Trinity (Madoc)

Melrose

Picton

Prince Edward North

Prince Edward South

Queensborough

Rednersville-Albury

Roslin

St Mark's

St Matthew's

Thomasburg

Tweed

Wellington

Westminster

White Lake-Bethesda

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Our Mission Statement

We are a congregation that affirms our faith in God, Jesus Christ and the Holy Spirit.

We acknowledge our need for spiritual fulfillment.

As a caring and receptive family, Emmanuel United Church is inspired to support our Church, Community, Country and World through worship, music and sharing of gifts.

Our Commitment

With God's help, to find happiness, fulfillment, and value as members of Emmanuel United Church we commit ourselves to the following action:

LEAD a life centered on the principles of encouragement, honesty, trust-worthiness, growth, and service.

REMEMBER what's important in life is caring, sharing, spiritual fulfillment, family and respect.

REVERE admirable characteristics in others, such as being committed, dependable, trustworthy, caring and attempt to implement similar characteristics in our own lives.

RECOGNIZE our strengths and develop talents as a people who are hardworking, spiritual, trust-worthy and leaders.

HUMBLE ourselves by acknowledging that we can be narrow minded, procrastinators, inflexible; and, by constantly striving to transform our weaknesses into strengths.

Developed in 2003

MINISTER'S LETTER

Dear friends in Christ:

One of the congregations I served in the past used the slogan, "The Church with a Challenge". Nowadays every church community is challenged. The question raised by that slogan is, "How can we, in community, share the Life of Christ with the world around us?"

In December of 2016 I kept hearing repeated by many sources, mostly outside our worshipping community; "I'll be so happy to see 2016 finally behind us!"

So, that means we should be happy to see 2017 here. But there are still the same challenges for the Church of Christ.

From the world stand point it would seem there is little to celebrate which took place in 2016. From my view, in terms of from within our community of faith we have a lot to celebrate.

Much of an Annual Report is about statistics and numbers. Those which you will find in this Report are important as that is the primary purpose of an Annual Report. It is an Official Record of what we have been about statistically.

But what about the evidence the numbers fail to show clearly?

Behind every number there are faces; faces of Hope, Love, Faith and the Joy only Christ can bring to our being. We try to put names in the Report where we can and then there are those points in the Report where we cannot do that due to privacy issues and even legislation.

But I want us to read the Report and know if we were not a community of faith nothing in this Report could possibly have happened.

As the world may remember little of real accomplishment having taken place in 2016, I want us as a Community of Faith, to realize we have had a fantastic year together. We are loyal to one another and that loyalty comes to us because we have the Loyalty of God living within and around us. Blessings abound!

By the time our Annual Meeting takes place we will have shared ministry together at Emmanuel for a complete decade. I feel really blessed by your support and your work within this community and the communities beyond the doors of our Sanctuary. I want you to take this personally; if it were not for you, individually, much of what has been accomplished in 2016 could not have happened. You may often feel you do not do enough but that is a human frailty of ours. Sometimes we need a mentor to give us input as to what we have accomplished on an individual basis.

Now as we read the Report, think of Christ at work in and through us. Note the successes and then think about the road ahead. The Body of Christ is always and *needs* always to be challenged. Do not be afraid to suggest how to deal with those challenges or even introduce new ones. And remember as the people of Christ alive and at doing the work of faith we are never alone.

Blessings to all,

Rev. Bob

SESSION REPORT

PREPARED BY: Carol Watson

As Clerk of Session it has been my privilege to work with the Session committee members and Minister, Rev. Bob Matheson as we planned together for the Church year, 2016. Our Mission Statement is always foremost in our planning as we preceded. It is our hope that we keep the Membership and our Church community always at the forefront of our meeting. We have 5 meeting throughout the year. My sincere thanks to our dedicated members who continue to serve our church.

Members of Session.

Minister	Rev. Bob Matheson
Chairperson	Rev. Bob Matheson
Clerk of Session	Carol Watson
Members	Phyllis Brownson, Marilynn Collins, Beverly Dafoe, Betty DeMille, Deb Fortin Brown, Ray Emerson, Carl Hagerman, Barbara Parks, Marg Smith, Bev. Stewart, Carol Watson.

The Session had 11 members at the end of 2016
 Our Shared Services were discontinued this year from lack of interest. Also we had no joint cantata. Our small choir did present a Christmas on Dec 18 during regular Service. The congregation were very appreciate of our efforts as many positive comments were voiced.

Lay participation was continued this year during the service with all those who wished to participate. At present we are assisting with the Psalm reading. Everyone is invited to assist!

The Sacrament of Holy Communion was observed

Date	Minister	Occasion	Method
Feb.7	Rev. Bob Matheson		Intinction
March 20	Rev. Bob Matheson	.Palm Sunday	Served
March 24	Rev. Bob Matheson	Maundy Thurs.Service	Intinction
June 12	Rev. Bob Matheson	Trinity Sunday	Served
Oct.2	Rev. Bob Matheson	World Communion	Intinction
Dec.4	Rev. Bob Matheson	Advent 1	Served
Dec.24	Rev. Bob Matheson	Christmas Eve	Served

The Sacrament of Baptism

Name	Parents	Date
Kennedy, Kelly Leigh-Anne	Gordon & Carrie Kennedy	09/10/16

SESSION REPORT, cont'd

PREPARED BY: Carol Watson

New Members: (Transfers In)

Confirmation: Renewal of Baptismal Vows

Transfers Out

John & Ella May Attfield	September, 21, 2016
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Funerals (Deaths) (* denotes member of Emmanuel United Church)
("A" denotes Adherent)

Name	Date of Death	Minister
Ila Margaret Sine*	January 26, 2016	Rev. Bob Matheson
Marlene Coulter*	March 15, 2016	Rev. Bob Matheson
Robert "Bobby" Dale Dafoe*	April 22, 2016	Rev. Bob Matheson
Ronald Ashley Kelly*	August 31, 2016	Rev. Bob Matheson

Marriages

Name	Date	By
Benoit Joseph Marc Lemieux-Lepage and Megan Mackenzie Conchie	June 11, 2016, Tweed	Rev. Robert Flindall
Matthew Bruce Hoard and Vanessa Angie Cornish	August 20, 2016 Emmanuel	Rev. Norman Long

SESSION REPORT, cont'd

PREPARED BY: Carol Watson

Special Occasions

Date	Event
March 20	Palm Sunday, Communion Served
March 24	Maundy Thursday with St. Mark's at Emmanuel, Communion Served
March 25	Good Friday Service at St. Mark's
March 27	Easter Sunday Service
May 8	Mothers' Day Service, Children
June 12	.Trinity 1 Communion Served
June 19	Fathers' Day
July	Services with St. Mark's Melrose Joining us.
August	Services at St. Mark's
October 4	World Communion, Intinction
October 9	Thanksgiving Sunday and Baptism
October 16	Anniversary Service with Bell Ringers from Ottawa, Lunch to follow by UCW
November 6	Remembrance Day Service
November 27	Advent 1 Communion Service
December 4	White Gift Sunday, Children's Service, Gifts to go to 3 Oak's
December 18	Emmanuel choir presented a Special Christmas Service
December 24	Christmas Eve Communion Served & Candlelight Service
December 25	Christmas Day Service

Sunday School

We are so blessed to have our Sunday School under the direction of teacher, Donna Maybee who has been teaching the Sunday school children since September 2012. Thank You! We are very pleased that Sydney Allen is assisting Donna. The Christmas White Gift Service and the music service with the children was very meaningful and truly appreciated by the congregation.

Acknowledgements for service

Administration & Secretarial	Beverly Dafoe
Ministry and Personnel	All members
Official Board Chairperson	Rev. Bob Matheson
Official Board Secretary	Beverly Dafoe
Session Chairperson	Rev. Bob Matheson
Clerk of Session	Carol Watson
Session (Elders)	All Members
Treasurer	Jim Stewart
Communications	Cheryl Mound & Deb Fortin Brown
Minister of Music, Organist / Senior Choir leader	Hugh Johnston
Music, Junior Choir	Beverly Dafoe
U C W Contacts	Cheryl Mound & Beverley Stewart
United Church Women	All women
Stewards Chairperson	Carolyn Dafoe
Stewards	All Members
Trustees Chairperson	Jim Stewart
Trustees	All Trustees
Envelope Steward	Cheryl Pallo
M&S Treasurers	Bev. Dafoe
Presbytery Representative	Cheryl Mound
Observer Representative	Marilynn Collins
Shared Service Representatives	Vange Finkle & Carol Watson (non active at present)
Outreach Co-ordinators	Phyllis Brownson & Barb Parks
Pastoral Care Visitors	Marg Smith, Vange Finkle
Sunday School Teachers	Beverly Dafoe , Donna Maybee & Sydney Allen

Statistics

Membership December 31, 2015	<u>98</u>
Transferred In	
Confirmation – Renewal of Baptismal Vows	
Transferred Out	-2
Deaths	-4
Membership December 31, 2016	<u>92</u>

Respectfully submitted

Carol Watson, Clerk of Session



CHRISTIAN EDUCATION

The Sunday school program currently provides Christian education classes for children ages 1 to 10. In 2016, **Donna Maybee** with the assistance of **Sydney Allen**, provided instruction to the children using Sunday school lessons that can be found on the internet and also using the books, bibles and materials that are in the Sunday school library. Regular attendance varied from 2 to 10 children.

On Easter Sunday Donna had the children recite several selected bible verses and they sang two delightful songs, "The Whole World Ought to Know about Jesus" and "Everybody Ought to Know" under the direction of **Beverly Dafoe**.

The children took part in the Mother's Day service and a Sunday in June by reciting selected bible verses and teaching the congregation the round "Psalm 23". "The Lord is my shepherd, I'll walk with Him always. He knows me and He loves me, I'll walk with Him always. Always, always, I'll walk with Him always. Always, always, I'll walk with Him always." They also performed "The B-I-B-L-E" and "Hallelu, Praise Ye the Lord."

Everyone thoroughly enjoyed the children's participation in the White Gift service. Under the direction of Donna Maybee, the children presented "Superheroes of the Bible" and gave an enthusiastic rendition of "Joshua Fought the Battle of Jericho." The participation of **Neillia, Baylea and Abby Bassett, C. C. Craig, and Landon & Ryder Hayes** was very much appreciated. During the offering, the children gladly collected all of the White Gifts that the congregation had brought. **Steve and Beverly Dafoe** delivered the gifts to the Three Oaks Foundation Women's shelter.

After the Choral Closing has been sung, the children come back into the church from Sunday school to "march" around the church singing "We are Marching in the Light of God." This happy parade is usually led by Rev. Bob and many of the congregation joins in.

Donna Maybee led a "Youth Group" which enhances the Christian Education of the older children. Approximately 5 children plus Sydney attended. The meetings took place at the church on Thursday evenings. One of the projects the young people took on was to make "Shoe boxes" to be sent to children in need.

The Sunday school sponsors a little boy from Nicaragua, **Vicente Gabriel Nolasco Vilchez** and send him monetary support on a quarterly basis of \$117.00 through the Christian Children's Fund of Canada. At Christmas time, we sent an extra \$25.00 as a Christmas gift. Our support makes a great difference in the lives of children, families and communities in developing countries.

Respectfully submitted,
Beverly Dafoe, Sunday school treasurer
Donna Maybee, Sunday school teacher

SUNDAY SCHOOL FINANCIAL REPORT

Prepared by Beverly Dafoe

The Sunday School fund consists of deposits to the Bayshore Credit Union
Sunday School Account and the CIBC Sunday School chequing account.

Period from January 1, 2016 - December 31, 2016

INCOME

Children's Offering	369.75	
Interest Earned	0.03	
Donation - UCW	0.00	

TOTAL INCOME		<u>369.78</u>
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EXPENSES

Sunday School Curriculum

	0.00	
		0.00

Child Support

Christian Children's Fund of Canada	117.00	
Christian Children's Fund of Canada	117.00	
Christian Children's Fund of Canada	117.00	
Christian Children's Fund of Canada	117.00	
Christian Children's Fund of Canada-Gift	25.00	493.00

Supplies and Attendance Awards

	0.00	
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TOTAL EXPENSES		<u>493.00</u>
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RECAP

Ledger Balance as of January 1'16		386.91
PLUS Income		369.78
LESS Expenses		493.00
Balance per General Ledger Dec 31'16		<u>263.69</u>

December 31, 2016 Bank Book Balances

Bayshore Credit Union Savings Account	4.75	
CIBC Chequing Account	258.94	
	<u>263.69</u>	

Balance per General Ledger Dec 31'16		<u>263.69</u>
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Senior Choir "2016"

2016 has been a year of few changes and very few members for our church choir. Hugh Johnston is continuing to awe us with his ability on clavino and organ. Thank you Hugh!

Choir practices were to held at 9:00 each Sunday but seem to get later and shorter as weeks go by!

Lack of interest caused us to put community Christmas Cantata on hold. But our dedicated group decided to Rally and put together a special Christmas presentation, On 18 of December we told the Christmas story in music and story . It was well received.

The choir is a very capable group of dedicated but small group of singers who work very diligently to bring meaningful and enjoyable music to the congregation. We also appreciate all the smiles and claps.

We can use new members

Senior Choir Financial Report

Bank Bal. Dec.2015			<u>703.26</u>
Because the Bank of Montreal started charging 2.50 each mo. We withdrew all.			
Total cash available then was ...			740.81
Receipts 2016			
Weekly collections	25.00		
Total Receipts			<u>764.81</u>
		Expenditures	
Adopt -child		25.00	
Flowers		60.00	
Miscellaneous		<u>30.00</u>	
		115.00	
		Total	<u>115.00</u>
Cash on hand			<u>649.81</u>
Respectfully submitted			
Carol Watson			

Presbytery Representative Annual Report - 2016

Submitted by Cheryl Mound

I attended 6 of the 9 Presbytery meetings during the year and monthly meetings of the Ministry Vocations Team, coordinating the Licensed Lay Worship Leader training course, and an annual workshop for lay people. Emmanuel United Church hosted presbytery in April and facilitated the meeting at Quin-Mo-Lac in September and has volunteered to do so once a year, probably in May 2017.

Presbytery meetings have include program on mission work of the church, discussion of the church's response to assisted dying legislation, and the votes on remits regarding church structure that are beginning this year. In May we held Ministry Vocations Month with a special service at Presbytery.

Ministry Vocations Action Team: Kente Presbytery worked over the last two years Five Oaks to host a program for licensed lay worship leaders within Bay of Quinte Conference. We are hoping to start a new course in April and are busy with those arrangements. Last year an April workshop for lay people leading occasional worship focused on preparing sermons and worship services. This year's workshop on April 8 will focus on the parables.

Pastoral Relations Action Team: This group has been busy assisting ten churches (in our presbytery of 22 churches) who have been in search for a minister over the last year

Church and Community Action Team: This group continued to work with community partners and this year joined celebration of anti-racism policies of the city of Belleville.

Administration: Louise Wood continues as our secretary-treasurer. Jennifer May-Anderson, our communications coordinator oversees a website www.kente.ca linked to social media to spreading the good news about events in our churches and presbytery.

Conference Annual Meeting: was attended by presbytery members and a large group of children and youth for whom program and supervision are provided. Those from 12 years or older join the floor discussion from time to time. This was once again a great opportunity for youth to connect with other United Church followers of their age. Time and cost prevented my attending CAM which was held in Pembroke this year.

General Council News: A major upcoming event over the next year will be voting on **remits** in response to motions of the 2015 meeting of General Council. Both

Presbytery and each church Official Board (or governing body) will need to vote on these remits: By June 30, 2017-- Remit 1: Three Council Model;

Remit 2: Elimination of Transfer and Settlement;

By Feb 28, 2018 -- Remit 6: One Order of Ministry

In addition, **presbyteries** will vote on the following remits

By Feb 17, 2017-- Remit 5: Ministry Partners;

Remit 7: Candidacy Pathway;

Remit 8: A Step Towards a New Model of Membership

It is vitally important that the governing body of every pastoral charge and presbytery cast a vote on all applicable remits. An absolute majority of all eligible voters is needed for remits to pass, not just a majority of those voting. If passed by an absolute majority, each remit will go to the 43rd General Council 2018 for approval. If a governing body of a pastoral charge or presbytery does not vote, that is considered a vote AGAINST the remit question. These are critical decisions for the future of The United Church.

It is a pleasure to serve Emmanuel and to connect with the broader church.

Communications Support

Prepared by: Deb Fortin Brown

2016 has been a very busy year for me at Emmanuel United Church. Following is a list of some of the tasks I have completed:

- Design and print bulletin covers as needed and funeral, wedding and baptism bulletin covers when requested.
- Assist Beverly Dafoe weekly by assembling the bulletins and finding pictures for the Sunday School children to colour.
- Designed the front and back covers for the 2016 Annual Report.
- Help Beverly Dafoe organize and staple together the Annual Reports.
- Provided inserts for the plastic table holders for various dinners and functions.
- Continue to provide pew cards and special envelopes for offerings - e.g. Anniversary, Visitor, White Gift.
- Currently designing and printing blank greeting cards for sale to the congregation and have added some new pictures.
- Email event announcements to local newspapers, radio, Kente Presbytery and local churches.
- Print up and distribute posters to local area churches and the media for events in the church.
- Compile, print and deliver to the Stewards for distribution a Coming Events Newsletter two times a year.

COMMITTEE OF STEWARDS REPORT

Respectfully submitted by: Carolyn Dafoe and the Committee of Stewards

We appreciate the thousands of hours of volunteer work of our church members and the support of people and businesses in the community who have done so much this year for our church life. It costs over \$10,000 a month to keep the church operating at our present level. Most of this money comes from offerings and fundraising. (The offerings cover almost half of the money required most months.) At the last Annual Meeting, the use of \$39,555 from investments was passed to cover shortfalls in 2016. We only needed to use \$20,000 of these investments to help cover our costs this year. The rest of our expenses, including the cost for our new additional parking area of approximately \$19,972.00, was covered by the final installment of the Heron Estate of \$31,860.18.

In 2016, our major expenses included steam cleaning the sanctuary carpets and painting all exterior windows and doors on the church. Our regular bills include hydro, telephone/internet, natural gas, custodial services, snow removal and lawn maintenance. We have started repairs on the steel roof over the offices and expect this to be completed by spring. (This cost will be offset by a generous donation by the Coulter family.)

Stewards manage the Emmanuel United Church Fund including memorial donations and bequests. The money that is donated to our church on behalf of loved ones goes directly into our general account to help cover church expenses. A few years ago, the Official Board approved a "Bequest Plaque" that was hung at the back of the sanctuary. This plaque lists names of past members and their spouses who have left money to the church in their wills. In 2016, we received the final payment of our bequest from John and Reta Heron.

The Stewards would like to particularly thank the support groups who do the majority of the fund-raising in our church. These groups are the United Church Women, Coffee & Chat and Shelby MacPherson's Pancake Breakfast group. Without the above support, we could not keep our doors open! We would like to extend extra thankyou's to Bev Stewart, Cheryl Mound, Deb Fortin-Brown, Phyllis Brownson, Beverly Dafoe and Barb Parks for all that they do "behind the scenes"! We would also like to take this time to thank Ed Pallo for creating our new website foxborounitedchurch.ca/ Lastly, we thank our own committee members. They are Jim Stewart (church treasurer), Cheryl Pallo (envelope steward), Marilyn Hoard (secretary), Carolyn Dafoe (chair), Steve Dafoe, Brian Anderson, Donna Kennedy, Bill Hoard and Colleen Murray for their decision making, maintenance, mail delivery, counting on Sundays, etc.

As always, we look forward in the years ahead to continued stewardship and service for the life and work of Emmanuel United Church.

ENVELOPE STEWARD

Prepared by: Cheryl Pallo

The year 2016 saw total Sunday Offerings decrease by approximately \$1,900 from 2015. (It should be noted that \$3,846 of this year's total offering was received as Gifts in Kind).

Of the 65 issued Envelope/PAR numbers in 2016, 61 contributed; down from the 63 who contributed in 2015.

Of those 61 Envelope/Par contributors, the proportion of givings shifted slightly with fewer contributing over \$1,500:

<u>2015</u>		<u>2016</u>
39%	gave from \$1 to \$500	43%
34%	gave from \$501 to \$1000	30%
2%	gave from \$1001 to \$1500	13%
25%	gave over \$1500	14%

There were two new PAR contributors. PAR is a service to members who prefer monthly bank debits for offerings and to help the church and its members avoid large fluctuations in contributions.

	2015 Assigned Envelopes	2015 Visitor Envelopes	2015 Loose Collection	2015 Total	2016 Assigned Envelopes	2016 Visitor Envelopes	2016 Loose Collection	2016 Total
Sunday Offerings	\$51,307.00	\$2,525.00	\$882.45	\$54,714.45	\$45,141.50	\$3,500.00	\$853.85	\$49,495.35
Gifts in Kind	\$382.49	\$0	\$0	\$382.49	\$846.18	\$3,000.00	\$0	\$3,846.18
Anniversary	\$1,285.00	\$100.00	\$34.00	\$1,419.00	\$1,955.00	\$240.00	\$0	\$2,195.00
Donation	\$1,020.00	\$0	\$0	\$1,020.00	\$200.00	\$0	\$0	\$200.00
White Gift	\$355.00	\$0	\$35.00	\$390.00	\$230.00	\$20.00	\$25.00	\$275.00
Total	\$54,349.49	\$2,625.00	\$951.35	\$57,925.94	\$48,372.68	\$6,760.00	\$878.85	\$56,011.53

Thanks to all of those who have consistently supported their community church throughout the year. We hope that in 2017 we can increase participation in and support for our faith community.

Respectfully submitted,

Envelope Steward

MISSION AND SERVICE FUND REPORT

PREPARED BY: Beverly Dafoe

Through our M&S donations we live out our responsibility to our National Church mission and to Emmanuel's mission statement to act "as a caring and receptive family" to "support our Church, Community, Country and World." The United Church Mission & Service philosophy is to give people a 'hand up', not a 'hand out.' Working with partners, our M&S fund ensures that projects are accountable without incurring large administration costs. The M&S branch of the United Church of Canada is one charity where almost all of the dollars donated actually go to the projects.

Information about M&S projects can be found on our Church bulletin board, in *The Observer*, on the United Church website and in pamphlets located on our Information Centre and at the back of the sanctuary.

	Covenant			Actual		
	UCW	Congregation	Total	UCW	Congregation	Total
2009	1,500	7,000	8,500	1,500	7,896.87*	9,396.87
2010	1,500	7,500	9,000	1,500	7,088.11*	8,588.11
2011	1,500	7,500	9,000	1,500	8,016.21*	9,516.21
2012	1,500	7,000	8,500	1,500	7,110.06*	8,610.06
2013	1,500	7,000	8,500	1,500	6,776.82*	8,276.82
2014	1,500	7,000	8,500	1,500	7,180.00	8,680.09
2015	1,500	7,000	8,500	1,500	7,288.99*	8,788.99
2016	1,500	7,000	8,500	1,500	7,027.21*	8,527.21

* figures include bank interest

This year we have exceeded our covenant made with the United Church of Canada. Steady Sunday envelope and PAR donations continued to add to our final total and extra generous contributions by a few of our members helped us meet our 2016 commitment. We were able to forward \$7,027.21 (including interest) to the National Office for Mission & Service in 2016, surpassing our commitment by \$27.21. As usual, the United Church Women continue to meet their committed goal.

In addition to the above figures, we supported special M&S appeals for relief to our fellow Canadians in Alberta, fighting the wildfires in Fort McMurray. Although they are not actually Mission and Service projects, our members continue to donate money and gifts to the Three Oaks Foundation Womens' Shelter through our annual White Gift Service and they give generously to our local Gleaners Food Bank and Christmas Sharing, to name a few of the charities we support locally.

The number of envelope/PAR donors to M&S has declined over the past several years. However, Emmanuel continues to have a good percentage of donors who give to M&S and we hope that more people will help support the important work of our Mission & Service teams at home and around the world.

TREASURER'S REPORT

PREPARED BY: Jim Stewart ~ As submitted.

General Operating Account - 2016

INCOME		EXPENSES	
Beef Supper		Administrative Costs	
Sale of Food/Donations	49.00	Computer Supplies	75.74
Ticket Sales	4,060.00	Manuals/Directories	31.90
Sub-total	4,109.00	Misc. Office Supplies	31.93
		Paper	110.37
Envelope Steward		Photocopier	
Anniversary	2,215.00	Postage	107.38
Env. & PAR Givings	48,626.50	Night Deposit Bag	30.00
Loose Collection	848.85	Safety Deposit Box	45.00
White Gift	275.00	Stationery	
Gifts in Kind	3,846.18	Bank Service Charges	4.50
Received - Donation	200.00	Sub-total	436.82
Sub-total	56,011.53		
		Board	
Fundraisers & Donations		Presbytery Dues	3,101.12
Donations in Memory	4,645.00	Presbytery Rep. Exp.	
Donations - Bequest	37,860.18	Communications	137.95
Fundraisers- auct., etc.	4,230.00	Sub-total	3,239.07
Sub-total	46,735.18		
		Stewards	
HST Rebate	1,780.43	Occupancy Costs	
		Custodial Services	6,410.00
Investments		Custodial Supplies	437.94
GIC Income	6,836.38	Custodial Equipment	
Interest Term Deposits		Snow Removal	700.00
Sub-total	6,836.38	Natural Gas	1,682.77
		Hydro	3,016.78
Other Income		Telephone	656.66
Misc.	284.28	Internet Provider	220.60
Transfer in -BNS, Mem.		Misc.	
Sub-total	284.28	Water & Testing	79.46
		GIC Purchase	
Rental Income		Maintenance	
Foxboro Fr. Grp.	2,360.00	Maintenance - Church	2,297.69
Quinte Twirlers	50.00	Yard Maintenance	996.00
Other	300.00	Fundraising Expense	
Sub-total	2,710.00	Beef Dinner Expenses	944.42
		Collection Envelopes	216.73
Support Groups		PAR Costs	74.00
Coffee & Chat	1,000.00	HST	
Pancake Breakfasts	1,000.00	HST @ 5%	801.86
U.C.W.	16,000.00	HST @ 8%	1,498.59
Sub-total	18,000.00	Equipment	
		Office / Kitchen	44.95
Transfers - From EUC Fund		Custodial	
Investment Redeemed	20,000.00	Sub-total	20,078.45
Sub-total	20,000.00		
		M & P	
INCOME	156,466.80	Minister - Book & Ed	1,359.00
		Minister - C.P.P.	2,544.30
TOTAL INCOME*	156,466.80	Minister - E.I.	1,337.04
		Minister - Home Phone	660.00
		Minister - Pension	5,223.11
		Minister - Salary	58,034.04
		Minister - Travel	3,345.96
		Minister - U.C. Ins. Plan	3,304.33
		Minister - Payroll Fee	238.38
		Minister - Pres. Exp.	
		Pulpit Supply	
		Pulpit Supply - Travel	
		Minister of Music	8,199.96
		Pianist	170.00
		Office Administrator	4,796.50
		Stipend - Env. Steward	100.00
		Stipend - Treasurer	400.00
		Sub-total	89,712.62
		Session	
		Special Music	250.00
		Bulletins	
		Certificates	
		Worship Res.	51.90
		Misc. - Candles/Flowers)	50.00
		Sunday School	275.84
		Misc./ Observer/ S.S.	
		Sub-total	627.74
		Special Donations	
		Three Oaks	275.00
		Fort McMurray	1,000.00
		Hurricane Matthew Relieif	200.00
		Sub-total	1,475.00
		Trustees	
		Legal/Parking lot	4,972.51
		Board / Property Ins.	2,734.60
		Parking lot	18,000.00
		Sub-total	25,707.11
		EXPENSES	141,276.81
		TOTAL EXPENSES*	141,276.81
		OPENING BALANCE:	17,971.59
		SURPLUS	15,189.99
		CLOSING BALANCE (adjusted for outstanding cheques/deposits)	33,161.58

TREASURER'S REPORT Cont'd.

Prepared By - Jim Stewart : As Submitted

Emmanuel United Church Fund - 2016

BALANCE - Jan. 01,2016

\$330,092.78

INCOME

Memorial Donations:

- January
- February
- March
- April
- May
- June
- July
- August
- September
- October
- November
- December

Sub-Total	0.00	0.00
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Investment Purchase:

BSCU Reinvestment

Fund Gains:

Interest - Memorial (Acct 16A + Term Dep #3)	0.65	
Interest - Reinvested GIC's	1,263.94	
Transfer from Manse Fund	24,999.56	
TOTAL INCOME	26,264.15	

EXPENSES

BNS Investment Redeemed		
BSCU Investment Redeemed	20,000.00	
Transfer to Operating Account		
Approved Memorial Expenditures		
TOTAL EXPENSES	20,000.00	

Shortfall/Surplus

\$6,264.15

Emmanuel United Church Fund Balance * - As of Dec. 31, 2016

\$336,356.93

*** Balance consists of:**

BSCU #498097-16A	49.49	Memorial
BSCU #9498097-16A Term Deposit #3	428.16	Memorial
#498097-10 Share Plan - 10	315.00	
BSCU Term Deposits # 1,2,4,5,6	51,128.10	5 @ \$10,225.62
BSCU Term Deposit #9,10,11	30,000.00	3 @ \$10,000
BSCU Term Deposit #16	50,000.00	
BSCU Term Deposit #01-706432	50,000.00	
BNS 173JJ1	30,016.27	
MTCC 11THVB	69,960.15	
BNS 173JHH	20,010.85	
BNS 15J082	5,282.51	
BNS 17BZYG	4,166.84	
BNS 17HYHK	24,999.56	

EUC Fund Balance -Dec. 31, 2016

\$ 336,356.93

FINANCIAL REVIEWER'S REPORT

PREPARED BY: **Ralph Murray and Brian Anderson**

To the Congregation of Emmanuel United Church

We conducted a review of the financial records of the Emmanuel United Church, both receipts and expenditures. This review acts as a double check on the records and ensures that all financial transactions have been properly recorded and the financial position of the Church has been properly reported. Our review of the finances involved comparison of ledger entries, bank statement entries, deposit slips and documentation of assets for the following (see next page for details of assets):

- General Account
- Memorial Account
- Emmanuel United Church Fund
- Bible Fund
- Manse Fund
- Mission & Service Fund

We reviewed the methods of counting and recording offerings and donations. Donations were reviewed only back to envelope numbers. The Envelope Steward prepares statements quarterly and receipts within a month of the end of the taxation year.

We reviewed the method of recording and receipting of Memorial donations. Our office assistant mails a receipt along with a letter of acknowledgement as soon as possible after donations are received.

Records of the treasurer were well organized, with clear annotations to explain entries. It was a straightforward process to compare invoices and computer ledger reports with monthly bank statements which include cancelled cheques.

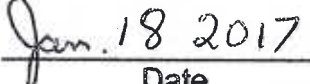
In our opinion, the statement reviewed accurately reflects the financial position of Emmanuel United Church as of December 31, 2016

We would like to acknowledge the major contribution of time and service of all persons involved in the financial matters pertaining to Emmanuel United Church. Thank you to all for your assistance in preparation of material for us.

Respectfully submitted,


Ralph Murray


Brian Anderson


Date

FINANCIAL REVIEWER'S REPORT, cont'd

Verified By: Ralph Murray & Brian Anderson

1. Asset Summary

	Opening Balance Jan 1/16	Closing Balance Dec 31/16
Operating Fund:		
Chequing Account	17,971.59	33,161.58
Emmanuel United Church Fund:		
Memorial Account/Deposits (16A + TD3)	477.00	477.65
Investments	297,707.72	335,879.28
TOTAL	298,184.72	336,356.93

2. Asset Locations

GIC/Deposit #	Bayshore CU	Scotiabank	TOTAL
Operating Fund:			
Account 00498097-01	33,161.58	0	33,161.58

*adjusted for outstanding cheques/deposits and including \$50 petty cash (Benevolent Fund)

	Bayshore CU	Scotiabank	TOTAL
Emmanuel U. C. Fund:			
16A Memorial Account	49.49		
16A Memorial Term Deposit #3	428.16		
Shares Account	315.00		
Term Deposits #1,2,4,5,6	51,128.10		5 @ \$ 10,225.62
Term Deposit#9,10,11	30,000.00		3 @ \$ 10,000
Term Deposit #16	50,000.00		
Term Deposit #01-706432	50,000.00		
BNS 173JHH		20,010.85	
MTCC IITHVB		69,960.15	
BNS 173JJ1		30,016.27	
BNS 15J082		5,282.51	
BNS 17BZYG		4,166.84	
BNS 17HYHK		24,999.56	
Subtotal	181,920.75	154,436.18	336,356.93

3. Designated Funds

Bible Fund (Principal Amount Plus Savings Account)

BNS 15GB9L		1,000.00	1,000.00
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Manse Fund (Use Designated by Presbytery)

BNS 16FLHD		14,000.00	
NTC 17MXM9		24,999.56	38,999.56

4. Mission & Service Fund

BSCU 0498097 - Plan 24 1301	0.00		0.00
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Totals Per Bank/Credit Union:	215,082.33	194,435.74	409,518.07
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BOARD OF TRUSTEES

2016 Annual Report

The Trustees for 2016 were:

Jim Stewart - chair, Beverly Dafoe - secretary, Ivan Clare, Stan Dafoe, Ralph Murray, Brian Anderson and Rev. Bob. I'm happy to tell you, they are all going to stay for the coming year. Early in the year we sadly said goodbye to Marlene Coulter, who filled Ray's place on the committee when he passed. The Trustees will miss them both. There has been a Coulter on the Trustees as far back as I remember. Alvin Donaldson has said he would fill the vacancy.

We worked closely with the Stewards on the items the Trustees were involved with. We held two meetings and several phone polls during the year to discuss the budget, and the parking lot for 2016. All necessary business has, or is being dealt with.

Following is an update on those items;

Insurance – We continue our insurance with State Farm. The premium has remained very good in relation to other companies. Even though the United Church of Canada is offering the D & O insurance free again, we are keeping it with State Farm. We have suggested a budget amount of \$ 3000 for 2017. This is the same as 2016.

Monthly inspections- continued this year, finding only minor problems, like batteries and lamps that needed replacing. A new motion light was installed at the north entrance to the main hall.

Drinking water – The drinking water continues to be monitored. Water tests were done in January, April, July, August & November. The test results were all good. Jim Stewart, Beverly and Steve Dafoe are Certified Drinking Water Systems Operators. The next water test will be February 14/17.

Building issues for 2015- For 2016 we are still having issues with the metal roof and vents on the roof over the offices and choir room. Chambers Roofing has been working to resolve those issues. It appears that it will be continued into 2017. We had the paved areas of the parking lot sealed to extend their life. Another concern for this spring is the eve trough on the north side of the main hall roof. We continue to look for a new door closure mechanism for the north entrance to the hall.

Parking lot – We have concluded the purchase of the lot, and some additional land behind the manse, from Jeff Ashley. The total cost, including severance, rezoning, Conservation Authority fee, and legal cost, was just under \$20,000. Thanks to Stan Dafoe and Brian Anderson for all the extra effort that was required. Stan had himself assigned as the legal representative for Jeff Ashley, which I feel saved time and money. We are relieved in some ways that the ongoing issue with the parking lot lease is behind us. The Kente Presbytery has approved us to use Manse Fund money to cover the costs related to the parking lot. We hope this spring and summer we can improve the area at a minimum cost by utilizing volunteer labor.

Respectfully submitted:

Jim Stewart, Chairperson

MINISTRY AND PERSONNEL

2016 Annual Report

The M & P Committee for 2016 was made up of Stan Dafoe, Lori Gatward, Vange Finkle and Jim Stewart. The position of Chair was shared between Vange and Jim. Jim also reported to the Official Board. Vange has expressed a wish to step away from the committee. She has been a member for many years. We are seeking someone to volunteer as a replacement.

We met once during the year to discuss the budget for 2017 and to deal with any other issues. Every budget figure was reviewed. We were able to offer increases to Rev. Bob, Beverly and Hugh. The 2017 budget was \$ 819 above 2016 budget. We were able to keep it low by identifying some expense areas that were duplicated or no longer necessary. Hugh has told us that because of his father's health, it may be necessary for him to take a leave of absence at some point in the future. We feel that we can cover this short term, if it is needed. Stan questioned what the Church had for computer back up. After looking into it, a backup hard drive was purchased to store the Church data in case of some glitch.

Beverly Dafoe – continues with the job of the Office Administrator. She knows that the M & P committee are available to bring any concerns forward; Beverly tells us she is happy with the work load. We have told her, we are very happy with her involvement and the hours being booked. We were able to suggest an increase for her, and still keep the budget increase low.

Rev. Bob - We continue to be available to him for support for any reason. For 2016 the committee was happy that he took advantage of the additional time off that is available to him. The committee received the new 2017 Salary figures for ministry personnel, and were happy to see we exceed the recommended amount. We recommended an increase to his salary, phone, and book allowance, some of which were in excess of the United Church's mandate. The increases were approved at the Official Board.

Hugh Johnston – We continue to enjoy Hugh's music every week, and thank him for his continued dedication because of his long commute. The M & P Committee recommended an increase for 2017 that was approved.

The Committee thanks Rev. Bob, Beverly and Hugh for their contributions to a very successful year at Emmanuel United Church.

I would like to thank the Committee members for their involvement this year.

Respectively submitted:

Jim Stewart - Committee reporter

Emmanuel United Church Women – 2016 Report

The year 2016 continued to be a full year for the UCW. Our group is a bit smaller with 8-9 at each meeting. Our monthly meeting focused on Laughter with a different kind of humour featured as the roll call for each meeting. In June we went to Camp Quin-Mo-Lac and witnessed the many changes at camp.

Thanks to all members who take turns with the meetings, to Dorothy Goodfellow and Cheryl Mound (our busy food conveners), and to our executive including Bev Stewart (inter-church contact), Cheryl Mound (treasurer), and Darlene Anderson (secretary). We sent a delegation to the Annual Presbyterial meeting, Spring Fling event and Fall Rally. Many thanks to Ferne Hansey who staffed the UCW table at each pancake breakfast as sales of our tasty, nutritious meat and turkey pies have grown – a support both for those who purchase them and the UCW projects financed by these sales.

We sent cards and plants or small gifts at times of illness or milestone occasions and made visits to shut-ins during December. For the Church Anniversary, Christmas and Easter, we placed flowers in the sanctuary. We especially thank Sharon Rowsome (Cards and Gifts) for her work for this highly valued ministry.

The UCW is willing to provide support for any lay person taking training to assist with their roles as volunteer workers for the church. This year we hosted a Food Handler Training program operated by the local Health Unit and tailored to those who work in church kitchens. It was well attended by our own members, members from nearby churches, and the County Bus crew that looks after the pancake breakfasts as a benefit for the church and Quinte Hospice.

We also appreciate being able to support community groups and families by catering for gatherings of celebration or at times of mourning. This year we especially enjoyed assisting the 90th birthday celebrations of two members, Lois Morgan and Carmel Elliot. We provided congregational lunches for the February Annual Meeting, a March gathering, a September "Welcome-back Sunday," the October Anniversary Sunday and in December for White Gift Sunday. We participated in World Day of Prayer, hosted a spring presbytery meeting and arranged the fall presbytery meeting at Quin-Mo-Lac.

Our current nation-wide UCW project is to reduce child poverty in Canada. Locally, in 2016, we supported the Community Development Council Good Baby Box program and collected monetary donations for Gleaners Food Bank throughout the fall. We supported the UCW bursary for those pursuing ministry, the National UCW and local charities: Camp Quin-Mo-Lac and Adopt-a-Child. A major project was coordinating Christmas Sharing hampers for 10 local families, assisted by generous support of church members, Coffee & Chat and Thurlow Court.

We continued to buy new kitchen items and supplies throughout the year. At Christmas we provided gifts of appreciation to the minister, office staff and cleaner. We were able to donate \$16,000 to the church and \$1,500 to M&S.

The UCW does not walk alone – it is with the support of many others that our on-going work and major fundraisers – the Bazaar, Turkey Dinner and Ham Supper – are so successful.

We thank God for talents given to us and are grateful for the opportunity to give back to our church, community and world through service to the total mission of the church.

Respectfully submitted, Cheryl Mound for the UCW

Emmanuel UCW - 2016 (as submitted)

Opening balance

2,008.88

Income

Monthly meeting offerings	710.50
Donations for Quin-Mo-Lac	250.00
Donations for Christmas Sharing	774.00
Donation to UCW	100.00
Collection - Sunday Coffee	21.05
Collection for Quin-Mo-Lac	464.10
Collection for Gleaners	248.45
Donations to Catering Costs	50.00
Coffee & Chat donation for Christmas Sharing	50.00
Donation - retired teachers	15.00
Interest	6.31
Meat Pie sales	910.25
Ham Supper	3,298.00
Turkey Dinner	4,542.15
Catering - Community Groups	5,014.50
Funeral Receptions & Birthdays	3,000.00
Bazaar sales	5,391.05
Other: bake table, quilt, etc	384.55

Total Income

25,229.91

Expenses

Presbyterial Dues/National UCW	70.00
Kitchen and bathroom supplies	176.65
Volunteer Training - Food Handling	290.00
Stipend, bonuses, staff/volunteer gifts	295.00
Building/equipment	263.79
Fundraising Costs	3,802.38
HST 13%	122.36
HST 5%	2.90
Fellowship and Support for shut-ins	416.49
Donation to UCW Bursary	225.00
Donation to Quin-Mo-Lac	700.00
Donation to Gleaners	275.00
Christmas Sharing expenses	922.61
Adopt-a-Child	58.00
Community Development Council	25.00
<u>Transfer:</u> M & S	1,500.00
<u>Transfer:</u> Church General Account	16,000.00

Total Expenses

25,145.18

Closing balance

2,093.61

Sherene Meade

Treasurer's Signature

6 Jan 2017

Date

Revelyn Stewart

Reviewers' Signatures

Jan. 11, 2017

Date

OUTREACH - "COFFEE AND CHAT" REPORT

Coffee and Chat is made up of a group of women and men, non-denominational, who meet once a month on a Thursday morning in the choir room at 9:30 a.m. All new members are welcome.

Meetings are very relaxed; we sew, knit, quilt, have speakers, play cards and cut out square blocks of fabric for quilts and sometimes we just chat.

Some of the activities this past year were:

- Yard sale in February.
- Several quilts were given to CHEO.
- We gave a large quilt to the church auction.
- Several members went to Quin-mo-lac Camp in June for lunch.
- We hosted speakers from Hospice Quinte paramedics and Peter Mewett, a local bee keeper.
- We helped cater to a turkey dinner for the Trenton retired teachers.

We gave:

- \$1,000.00 - to Emmanuel United Church
- \$ 20.00 - to Paramedic speaker
- \$ 20.00 - Community Care
- \$ 50.00 - U.C.W. for Christmas Sharing
- \$ 25.00 - Hospice Quinte speaker
- \$ 100.00 - Red Cross
- \$ 50.00 - to C.C. Craig to help with expenses for her at Camp Quin-Mo-Lac

Total: \$1,265.00

Many thanks to everyone who helped throughout the year and we look forward to another year.

Respectfully submitted

Phyllis Brownson & Barb Parks, Outreach Co-ordinators

OUTREACH SUPPORT SUMMARY

PREPARED BY: Jim Stewart

Reaching Out Together

In our mission statement we declare our intent to make a difference through support for our church, community, country and world through worship, music and sharing of gifts.

We have as a congregation reached out to others in a number of ways. Most of our contributions are reported by groups (Choir, Sunday school, UCW, Coffee and Chat, etc.), elsewhere in this annual report. Yet, it is worthwhile to list all the contributions on one page and reflect on what we all do. It is clear that our congregation, committees and groups, working together, can and do make a difference.

In 2016 the list includes:

Approximately

Mission & Service Fund	8527.11
Camp-Quin-Mo- Lac	700.00
Three Oaks Foundation (plus goods)	275 .00
Christian Children's Fund of Canada	493.00
Adopt-a-Child	83.00
Christmas Sharing	942.61
Gleaners Food Bank	275.00
Canadian Red Cross – Fort McMurray	1000.00
Hospice Quinte	25.00
Red Cross	100.00
C. C. Craig camp Qin-Mo-Lac expenses	50.00
Community Care	20.00
Bay of Quinte Conference UCW Bursary	225.00
United Church of Canada – Hurricane Matthew Response	200.00
Good Baby Box of the Community Development Council	25.00

Total:

\$ 12,940.27

The above list is approximate and may not be complete, but represents the majority of outreach activities this year. In addition to the above, many members volunteer for other organizations, monthly food collections to Gleaner's and items to other non-profit organizations. Food is provided to local families in need and turkey pies are given to people who perhaps need a break from cooking, when time and energy is needed to care for family members.

There is always more which must be done to support others. It is part of our mission as a church and our human and Christian responsibility to reach out to address the needs of others within our community and beyond.

Respectfully submitted
Jim Stewart, Treasurer

THE UNITED CHURCH OBSERVER REPORT

In 2016 there were 19 people who subscribed to "The Observer." The yearly subscription was \$20 and had 11 issues.

The articles are well written and the subjects are very timely. It is a great resource for outreach, fund raising, pastoral care, Bible study, Christian education and information from around the world.

Each quarter the Circuit Rider is included with information and happenings in the churches of the Bay of Quinte Conference. In addition, the content is also about our United Church in Canada and world wide.

The United Church Observer is a practical approach to "Faith, Ethics, Justice and Living." It is North America's oldest continuously published magazine.

Respectfully Submitted

Marilynn Collins [Observer contact person]

Proposed 2017 Budget

Prepared by: Committee of Stewards

	2016 Budget	2016 Actual As of Dec. 31/16	2017 Budget
<u>INCOME</u>			
Offerings			
Sunday Regular Offerings	55,000	49,475	55,000
Anniversary	750	2,215	1,000
Donations/ Gifts in Kind	800	4,046	1,000
White Gift	-	275	
Investment Income	5,000	6,836	4,500
Rental Income			
Foxboro Friendship Group	2,160	2,360	2,160
Other	150	300	200
Quinte Twirlers		50	-
Support Groups			
Coffee & Chat Group	1,000	1,000	1,000
Foxboro Men's Club	-		-
Pancake Breakfasts	1,000	1,000	1,000
United Church Women	5,000	5,000	5,000
Additional Group Contributions	4,000	11,000	5,000
Other Income			
Misc.- Transfer-Bible/-16A	-	284	
Stewards - Beef Dinner	3,500	4,109	3,500
Fundraisers - Auction, Memorials	5,000	14,875	4,000
Donations- Estate Inheritance		31,860	
HST	2,000	1,780	1,800
Transfers (Memorial)	-	20,000	-
TOTAL INCOME	85,360	156,467	85,160
<u>EXPENSES</u>			
Official Board	3,902	3,239	4,002
Administrative costs	1,375	437	1,375
Stewards	24,595	20,078	23,795
Trustees	3,000	25,707	3,000
Session	835	628	685
Ministry & Personnel	91,208	89,713	92,027
Spec. Donations- Three oaks, etc		1,475	-
TOTAL EXPENSES	124,915	141,277	124,884
<i>Surplus/ Shortfall</i>		15,190	(39,724)

Spending of Investments	39,555	(39,724)
(* Amount To Be Cashed In)	New Shortfall/Surplus:	

* Spending of Investments is the amount that will have to be withdrawn from our investments in order to cover all estimated expenses in 2017. This will give us a balanced

EMMANUEL UNITED CHURCH
Annual Meeting – February 12th, 2017
AGENDA

- 1 Call to Order Rev. Bob Matheson
- 2 Opening Prayer Rev. Bob Matheson
- 3 Welcome
4. Memorials - Members and Adherents (*denotes member of Emmanuel United Church)

God's finger touched them and they slept.

..adapted from Alfred Tennyson

*Illa Margaret Sine * - January 26, 2016*

*Marlene Coulter * - March 15, 2016*

*Robert "Bobby" Dale Dafoe * - April 22, 2016*

*Ronald Ashley Kelly * - August 31, 2016*

We record their names in

Gratitude to God for what He has enabled them to do

***We mourn the loss of their commitment and contribution to Emmanuel United Church and
praise God for a life well lived.***

- 5 Business Motions:
 - a) Motion re: voting
 - b) Adoption of Agenda (as distributed)
 - c) Approval of Minutes – February 14th, 2016 – page 32 - 36
Errors/Omissions
 - d) Review and acceptance of 2016 Financial Statement – page 16
 - e) Review and adoption of the 2017 Financial Budget – page 27
 - f) Explanations or Questions related to reports included in the package.

Acceptance of Reports as printed/corrected in the 2016 Annual Report

6. Mission & Service Covenant

7. Nominations for the various Committees or Offices
 - As printed:
 - Stewards:
 - Session:
 - Trustees: **Alvin Donaldson**
 - As received from the floor
 - Motions
 - Appointment of second Presbytery Representative
 - Motion: that the Official Board be allowed to appoint additional members to all committees
8. Report of the Financial Reviewers
 - Appointment of Financial Reviewers for the year 2017
9. Appointments of “Ministers in Association”
10. Recognition of those leaving positions of service
 - **Marlene Coulter** – Session and Trustees
 - **Vange Finkle** – Ministry and Personnel
11. New Business
 - Discussion about the Remits.
12. Next Official Board Meeting – suggested date
13. Meeting adjournment - motion

**PROPOSED OFFICERS
EMMANUEL UNITED CHURCH – 2017**

MINISTER: Rev. Robert H. Matheson, B.A., M. Div. (ex-officio member of all committees except Ministry and Personnel)

MINISTER IN ASSOCIATION: Rev. Dr. Charles Hainer, B.A., M. Div., D. Min.
Rev. Robert L. Flindall, B. Sc., M. Div.

OFFICIAL BOARD: Chairperson - Rev. Robert Matheson, B.A., M. Div
Secretary - Beverly Dafoe

<p>SESSION Phyllis Brownson Marilynn Collins Beverly Dafoe Betty DeMille Ray Emerson Deb Fortin Brown Carl Hagerman Barbara Parks Marg Smith Beverley Stewart Carol Watson – Clerk of Session</p>	<p>STEWARDS Brian Anderson Carolyn Dafoe – Chairperson Steven Dafoe Bill Hoard Marilyn Hoard – Secretary Donna Kennedy – UCW Rep Colleen Murray Cheryl Pallo – Envelope Steward Jim Stewart - Treasurer</p>	<p>TRUSTEES Brian Anderson Ivan Clare Beverly Dafoe – Secretary Stan Dafoe Ralph Murray Jim Stewart – Chairperson Alvin Donaldson</p>
<p align="center">UNITED CHURCH WOMEN</p> <p>BOARD REP & CONTACT– Beverley Stewart</p> <p>PRESBYTERY LAY REP Cheryl Mound <i>(to be appointed at Annual Meeting)</i></p> <p>SUNDAY SCHOOL TEACHERS Donna Maybee Sydney Allen - Assistant</p>	<p align="center">MISSION & SERVICE</p> <p>M & S TREASURER – Beverly Dafoe <i>(Appointments to be confirmed by the Official Board)</i></p> <hr/> <p align="center">OUTREACH</p> <p>OUTREACH CO-ORDINATORS - Phyllis Brownson Barb Parks</p> <p>COMMUNICATIONS SUPPORT- Deb Fortin Brown</p> <p>PASTORAL CARE REPS – Vange Finkle Marg Smith</p>	<p align="center">MINISTRY & PERSONNEL <i>(Appointments to be confirmed by the Official Board)</i></p> <p>Stan Dafoe Vange Finkle Lori Gatward Jim Stewart</p>

NOTE: All positions are for a one-year term with the option to renew annually.

FOXBORO: EMMANUEL PASTORAL CHARGE
Annual Congregational Meeting
Sunday, February 14, 2016

In attendance – see page 05 for names

1. Call to order

Rev. Bob Matheson called the meeting to order at 12:25 p.m.

2. Opening Prayer

Rev. Bob Matheson opened the meeting with a prayer.

3. Welcome

Rev. Bob welcomed everyone and thanked them for their attendance. A sheet was circulated to record attendance. (Attachment 1)

4. Memorials: Members (*) and Adherents (A)

God's finger touched them and they slept. Adapted from Alfred Tennyson

*Alan David Collins * - January 20, 2015*

Carolyn Ringham Lodge (A) – September 13, 2015

Lynn Milton Watson (A) – December 9, 2015

*Andrea Lynne Embury * - December 31, 2015*

5. Business Motions:

a) Appointment of meeting Chairperson and Secretary

Motion: Beverly Dafoe/ Ray Emerson...that Rev. Bob Matheson be appointed Chairperson for this Annual meeting. Carried

Motion: Ray Emerson/ Phyllis Brownson...that Beverly Dafoe be appointed Secretary for this Annual meeting. Carried

b) Motion re Voting:

Motion: Carl Hagerman/ Ray Emerson...that all people present have voting privileges. Carried

c) Adoption of Agenda (as distributed) (Attachment 2, pages 07 & 08)

Moved by: Beverly Dafoe/ Brian Anderson...that the agenda be adopted as printed. Carried

d) Approval of Minutes February 15, 2015 – (Appendix A of the Annual Report)

Moved by: Beverly Dafoe/ Marilyn Collins...that the minutes be approved as printed. Carried

Secretary _____ BJD

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e) Review and adoption of the 2015 Annual Financial Statement (Page 16)

Motion: Jim Stewart/ Vange Finkle...that the Financial Statement for 2015 be accepted as written. Carried

f) Review and adoption of the 2016 Financial Budget (page 27)

Jim Stewart gave a brief overview of the 2016 budget anticipating a shortfall of \$39,555

Items noted in budget:

-The Stewards asked for the approval to spend investments of \$39,555 if needed to balance the budget.

Motion: Jim Stewart/ Deb Fortin Brown...that we adopt the 2016 Financial Budget as presented and grant approval to the Stewards to spend investments of \$39,555 if needed to balance the budget. Carried

Motion: Brian Anderson/ Jim Stewart...that the reports in the package be received and approved as printed. (Note: At the time of printing, the Presbytery Report, page 11 was not available.) Carried

6. Mission & Service Covenant

Motion: Beverly Dafoe/ Carol Watson...that the Congregation propose a commitment from the congregation of \$7,000 to M&S in the year 2016. Carried

Motion: Jim Stewart/ Brian Anderson...that if the Congregational commitment has not been met by December 31, 2016, the fund will be topped up to \$7,000 from the General Fund. (Maximum of \$1,000) Carried

7. Nominations for various Committees or Offices

List printed in the agenda

Chair of the Official Board:

Motion: Beverly Dafoe/ Jim Stewart...that Rev Bob Matheson be appointed Chair of the Official Board. Carried

Secretary _____ BJD

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Session Members: Phyllis Brownson, Marilyn Collins, Marlene Coulter, Beverly Dafoe, Betty DeMille, Ray Emerson, Deb Fortin Brown, Carl Hagerman, Barbara Parks, Marg. Smith, Beverley Stewart, Carol Watson.

Stewards: Brian Anderson, Carolyn Dafoe, Steven Dafoe, Bill Hoard, Marilyn Hoard, Donna Kennedy, Colleen Murray, Cheryl Pallo, Jim Stewart.

Trustees: Brian Anderson, Ivan Clare, Marlene Coulter, Beverly Dafoe, Stan Dafoe, Ralph Murray, Jim Stewart.

Mission & Service Treasurer: Beverly Dafoe. (Appointment to be confirmed by the Official Board.)

Ministry & Personnel: Stan Dafoe, Vange Finkle, , Lori Gatward. and Jim Stewart ***These appointments to be confirmed by the Official Board.***

Presbytery Lay Representative: **Cheryl Mound** was appointed Presbytery Rep.

United Church Women:

Board Rep & Contact – Beverley Stewart, Cheryl Mound

Sunday School Teacher: Donna Maybee.

Sunday School Treasurer: Beverly Dafoe

Pastoral Care Reps – Marg Smith, **Vange Finkle**

Outreach Co-ordinators: Phyllis Brownson, Barb Parks

Communications Support: Deb Fortin Brown.

Motion: Beverly Dafoe/ Deb Fortin Brown...that the Official Board be allowed to appoint additional members to all committees. Carried

8. **Report of the Financial Reviewers (pages 18 & 19 of 2015 Annual Report)**
Motion: Marilyn Collins/ Vange Finkle...to accept the Financial Reviewer's Report for 2015 as prepared by Ralph Murray and Brian Anderson. Carried

Motion: Carl Hagerman/ Carol Watson...that both Ralph Murray and Brian Anderson be asked to conduct the Financial Review for 2016. Carried

9. **Appointments of "Minister in Association"**

Motion: Ray Emerson/ Beverley Stewart...that Rev Dr Charles Hainer and Rev Robert Flindall both be appointed as Ministers In Association with Emmanuel United Church, Foxboro for the year 2016. Carried

Secretary _____ BJD

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10. Recognition of those leaving positions of service:

- **Ella May Attfield - Steward**
- **John Attfield - Steward**
- **Donna Maybee – Steward and Mission & Service Treasurer**
- **Marilyn Vanhorne - Mission & Service Treasurer**

11. New Business:

a) Copyright Licence:

Jim Stewart informed us that our copyright licence was up for renewal. This item was tabled to the Official Board meeting. **OPEN**

b) Carol Watson asked if anyone was aware of any person who was in need of prayer, but that they must be asked for permission if they want their name mentioned during the church service.

Vange Finkle requested that if anyone is aware of someone in need of Pastoral Care, that they should contact **Vange and Marg Smith** for a visit and **Marlene Coulter**, who would send a card on behalf of the congregation.

c) Rev. Bob Flindall asked what our leaders were doing to address the declining membership and financial woes of the United Church. There is a comprehensive review-response paper coming out in March which will explain the restructuring of the church and the way ministers are ordained.

d) Jim Stewart, on behalf of our congregation, formally invited **Rev. Bob Matheson** to remain as our minister for another year. **Rev. Bob** graciously accepted and said he enjoys being here.

12. Next Official Board Meeting: Sunday, March 22, 2015 @ 11:45 a.m.

13. Motion to adjourn: Beverley Stewart at 1:30 p.m.

 Secretary, Beverly Dafoe

 Chairperson, Rev. Bob Matheson

Approved: _____
 Rev. Robert Matheson

Secretary _____ BJD

FOXBORO: EMMANUEL PASTORAL CHARGE
Annual Congregational Meeting
Sunday, February 14, 2016

Attendees at the Annual Meeting February 14, 2016

Anderson, Brian
Brownson, Phyllis
Clare, Ivan
Collins, Marilyn
Dafoe, Beverly
Dafoe, Steve
DeMille, Betty
Emerson, Raymond
Finkle, Vange
Flindall, Rev. Robert
Fortin Brown, Deb
Goodfellow, Dorothy
Hagerman, Carl
Hagerman, Carol
Hainer, Rev. Charles
Hayes, Angela
Matheson, Rev. Bob
Maybee, Donna
Pallo, Cheryl
Rowbotham, Charles
Stewart, Beverley
Stewart, Jim
Watson, Carol

Secretary _____BJD



The 10 Commandments

- 1. Thou shalt have no other gods before me.*
- 2. Thou shalt not make unto thee any graven images.*
- 3. Thou shalt not take the Lord's name in vain.*
- 4. Remember the Sabbath Day to keep it holy.*
- 5. Honour thy Father and thy Mother.*
- 6. Thou shalt not kill.*
- 7. Thou shalt not commit adultery.*
- 8. Thou shalt not steal.*
- 9. Thou shalt not bear false witness.*
- 10. Thou shalt not covet thy neighbour's house, wife or possessions.*



